

## VIRGINIA HIGHLANDS AIRPORT AUTHORITY

## REGULAR MEETING

**Members Present:** Stephen Lowe  
Frank Buchanan, III  
David Matlock  
David G. Anderson  
John White

**Members Absent:** Edward "Earl" Maine  
John Matney

**Guest Present:** See Attachment.

The Virginia Highlands Airport Authority Board of Directors met on Monday, June 11, 2012 at 6:00 P.M. in Conference Room "A" of the Terminal Building. Mr. Lowe, Chairman, determined that a quorum of the Board was present and called the meeting to order. Also present were Mickey Hines, Airport Manager, Jim Elliott, Airport Attorney, and Ms. Ruth Denton Canter, Airport Secretary.

Mr. Lowe called for approval of the Minutes of the Regular Meeting of May 14, 2012.

Mr. Matlock moved to accept the Minutes of May 14, 2012 as presented. Mr. Anderson seconded the motion and the motion carried unanimously.

Mr. Lowe called for the Financial Report.

Mr. Buchanan gave the Financial Report.

The Financial Report was received.

Mr. Lowe stated that Valerie and Everette Tate would like to address the Board regarding Hangar "B".

Mr. Tate stated that he was requesting a twenty-five percent (25%) rent reduction of Hangar "B", which would be Two Hundred Dollars (\$200.00), and he would pay the utilities.

Discussion ensued.

Mr. John White moved to set the price for Hangar "A" and Hangar "B" equally, as they are the same size, at Seven Hundred Dollars (\$700.00) plus utilities. Mr. Matlock seconded the motion and the motion was declined.

Mr. Buchanan moved to set the price for Hangar "B" at Six Hundred Dollars (\$600.00) plus utilities. Mr. Anderson seconded the motion and the motion carried unanimously.

Mr. Lowe called for the Manager's Report.

The Manager's Report was received.

Mr. Hines reported that the Operations Committee would meet to review the Budget FY12-13.

Mr. Matlock moved that approval be given Bob Dorton and Buster Janson to conduct a lunch and fundraiser for Veterans Airlift Command on June 16, 2012, from 11:00A.M. until 2:00 P.M. here at the Airport. Mr. Buchanan seconded the motion and the motion carried unanimously.

Mr. Hines asked that the Board ratify the action taken to purchase the easement to remove trees from the Phillips property.

Mr. Matlock moved to ratify the action taken to purchase for Twenty-six Thousand Dollars (\$26,000.00) the Phillips easement to remove all the trees (approximately 500) from the Phillips property. Mr. Buchanan seconded the motion and the motion carried unanimously.

Mr. Matlock reported on the County sponsored breakfast on June 7, 2012 for County CEO's to discuss the extension of Runway 6 and had gotten good feedback.

Mr. Buchanan proposed an amendment to People's Inc. Lease that specifies that Hangar A's upstairs quarters and office are not to be used as a personal dwelling. Mr. White seconded the motion and the motion carried unanimously.

Mr. Lowe called for the Operations Committee Report.

Mr. Lowe stated that the Operations Committee had met and discussed the Bill Venable hangar issue and recommends giving him an extension until the August 2012 meeting to come into compliance and he will be notified by certified letter. The motion carried unanimously.

Mr. Lowe called for the Development Committee Report.

Mr. Buchanan stated that the Development Committee had not met.

Mr. Hines asked the Board to allow a twenty cents (.20) discount on fuel for the Fly-In that is to be held on June 16, 2012.

Mr. Lowe called for Unfinished Business.

None

**Mr. Lowe called for New Business.**

**None**

**Mr. Lowe called for Public Comments.**

**The following people addressed the Board:**

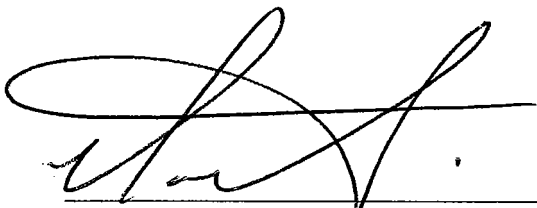
**Mr. Roscoe Trivett**

**Mr. Frank Seats**

**Mr. Sonny Wright**

**Mr. White moved to adjourn. Mr. Buchanan seconded the motion and the motion carried unanimously. The meeting adjourned at 7:00 P.M.**

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**David Matlock, Secretary**



**Stephen Lowe, Chairman**