

**VIRGINIA HIGHLANDS AIRPORT AUTHORITY
REGULAR MEETING**

Members Present: Stephen Lowe
Edward "Earl" Maine
Gary Cutlip
John White
Frank Buchanan, III
David G. Anderson
David Matlock

Guest Present: See Attachment

The Virginia Highlands Airport Authority Board of Directors met on Monday, February 11, 2013 at 6:00 P.M. in Conference Room "A" of the Terminal Building. Mr. Lowe, Chairman, determined that a quorum of the Board was present and called the meeting to order. Also present were Mickey Hines, Airport Manager, Jim Elliott, Airport Attorney, Kristy Miller, Airport Secretary and Amber Miller, Assistant Secretary.

Mr. Lowe called for approval of the Minutes of the Regular Meeting of January 14, 2013.

Mr. Maine moved to approve the Minutes of January 14, 2013 as amended. Mr. Anderson seconded the motion. The motion carried unanimously.

Mr. Lowe called for the Financial Report.

Mr. Anderson gave the Financial Report.

Mr. Lowe called for the Manager's Report.

Mr. Hines gave the Manager's Report.

Discussion ensued.

Mr. Lowe called for the Operations Committee Report.

Mr. Maine stated that the Operations Committee had not met.

Mr. Lowe called for the Development Committee Report.

Mr. Buchanan stated that the Development Committee had not met.

Mr. Lowe called for Unfinished Business.

Mr. Maine moved to approve the Resolution in regards to the Settlement Agreement with Affiliated Service Group, Inc. and procurement of the loan. Mr. Matlock seconded the motion. The motion carried unanimously.

Mr. Lowe called for New Business.

Mr. White stated that Fltplan.com will be sending a marketing package.

Discussion ensued.

Mr. Lowe suggested that the Board review and update the Personnel Policy.


Discussion ensued.

Mr. Lowe called for Public Comments.

The following people addressed the Board:

Mr. David Jones
Mr. Daniel Sorrell
Mr. Sonny Wright
Mr. Bob Dorton

Mr. Buchanan moved to adjourn. Mr. Maine seconded the motion and the motion carried unanimously. The meeting adjourned at 6:50 P.M.



David Matlock, Secretary



Stephen Lowe, Chairman

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 GUEST LIST - February 11, 2013

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