

VIRGINIA HIGHLANDS AIRPORT AUTHORITY

REGULAR MEETING

Members Present: Stephen Lowe
Edward "Earl" Maine
Gary Cutlip
Frank Buchanan, III
Joseph C. Straten
David G. Anderson

Members Absent: John White

Guest Present: See Attachment

The Virginia Highlands Airport Authority Board of Directors met on Monday, April 14, 2014 at 6:00 P.M. in Conference Room "A" of the Terminal Building. Mr. Lowe, Chairman, determined that a quorum of the Board was present and called the meeting to order. Also present were Mickey Hines, Airport Manager, Jim Elliott, Airport Attorney, Kristy Miller, Airport Secretary, Amber Miller, Airport Assistant Secretary.

Mr. Lowe called for approval of the Minutes of the Regular Meeting of March 10, 2014.

Discussion ensued.

Mr. Maine moved to approve the Minutes of March 10, 2014 as amended. Mr. Cutlip seconded the motion. The motion carried with Mr. Lowe abstaining.

Mr. Lowe called for the Financial Report.

Mr. Cutlip gave the Financial Report.

Mr. Lowe called for the Manager's Report.

Mr. Hines gave the Manager's Report.

Discussion ensued.

Mr. Lowe called for the Operations Committee Report.

Mr. Maine stated that the Operations Committee had not met.

Mr. Lowe called for the Development Committee Report.

Mr. Buchanan stated that the Development Committee had met to discuss the Proposed Fuel Program.

Mr. Buchanan stated that the Development Committee moved to adopt the Fuel Program as amended.

Discussion ensued.

Mr. Lowe called for a vote, 6 voting Yay and 0 voting Nay, The motion carried unanimously.

Mr. Buchanan stated that the Development Committee also discussed T-Hangar Rents with no action taken.

Discussion ensued.

Mr. Lowe called for Unfinished Business.

Mr. Lowe stated that sixteen (16) Tenants have not been in to sign the New T-Hangar Lease.

Discussion ensued.

Mr. Buchanan moved that a certified letter be sent to those Tenants who have not signed the New T-Hangar Lease giving them until June 01, 2014 to come in and sign the New T-Hangar Lease. Mr. Maine seconded the motion. The motion carried unanimously.

Mr. Lowe stated that a second letter needed to be sent to those Tenants who have come in and signed the New T-Hangar Lease but have not provided proof of insurance giving them until June 01, 2014 to provide us with that.

Mr. Lowe called for New Business.

Mr. Lowe stated that the Board need to consider a motion to allow the Airport Manager and Airport Counsel to advertise a Request for Qualifications for Engineering Consultants for the runway extension project.

Mr. Buchanan moved to allow the Airport Manager and Airport Counsel to advertise a Request for Qualifications for Engineering Consultants for the runway extension project. Mr. Anderson seconded the motion. The motion carried unanimously.

Mr. Lowe state that the Board need to consider a motion to submit a request to DOAV for funds for design through bidding for rehabilitation of the State Police hangar ramp.

Mr. Maine moved to submit a request to DOAV for funds for design through bidding for rehabilitation of the State Police hangar ramp. Mr. Anderson seconded the motion. The motion carried unanimously.

Mr. Lowe called for Public Comments.

The following people addressed the Board:

Mr. David Jones

Mr. Sonny Wright

Mr. Lowe moved that the Virginia Highlands Airport Authority conduct a Closed Session pursuant to Code of Virginia 2.2-3711 A.3 for the purpose of Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. Mr. Anderson seconded the motion. The motion carried unanimously.

Following the Closed Session, the Board immediately reconvened its open Session and the Authority's attorney, Mr. Elliott took a roll call vote stating that no matter was discussed in Closed Session other than that were included in the motion to go into Closed Session and no other votes were taken in Closed Session other than to go out of Closed Session.

Stephen Lowe– I so Certify

Edward "Earl" Maine– I so Certify

Gary Cutlip– I so Certify

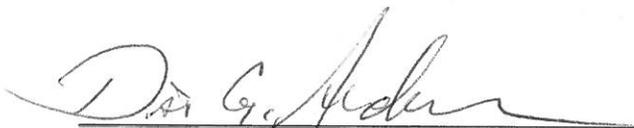
Frank Buchanan, III– I so Certify

Joseph C. Straten– I so Certify

David G. Anderson– I so Certify

Mr. Maine moved to approve the Resolution regarding the Acquisition of land for Airport runway expansion. Mr. Cutlip seconded the motion. The motion carried unanimously.

Mr. Buchanan moved to adjourn. Mr. Cutlip seconded the motion. The motion carried unanimously. The meeting adjourned at 7:33 P.M.



David Anderson, Secretary



Stephen Lowe, Chairman

A RESOLUTION OF THE BOARD OF DIRECTORS OF
VIRGINIA HIGHLANDS AIRPORT AUTHORITY
REGARDING THE ACQUISITION OF LAND
FOR AIRPORT RUNWAY EXPANSION

WHEREAS, Virginia Highland Airport (the "Airport") has operated as a civil aviation airport in Washington County, Virginia, since 1984, and

WHEREAS, acquiring, owning, controlling and occupying lands for public airports has been deemed a matter of public necessity by the Virginia Legislature, and so declared to be within the definition of property acquired for a public use as such term is used in Article I, Section 11 of the Virginia Constitution, and

WHEREAS, throughout its history, the Virginia Highlands Airport Commission and its successor Virginia Highlands Airport Authority have sought to keep the Airport's operations adequate for the changes required for the safe landing and take-off of modern aircraft, and

WHEREAS, modern aircraft, particularly jet aircraft, require longer runways than presently exist at the Airport for safer departures and landing, and

WHEREAS, the Federal Aviation Administration ("FAA") has assisted and is fully expected to continue to assist in providing financial assistance for the development of runway expansion at the Airport, all in furtherance of the goals for aviation safety set forth in the Federal Aviation Act and in the FAA's regulations and related directives, and

WHEREAS, in order to provide for a lengthened landing and take-off area for aviation safety the Authority has been advised by its consultants that the only successful lengthening of its runway will be to the west (Runway 06), and

WHEREAS, the essential lands to the west are owned in separate parcels by this Authority, Irby and Elizabeth Snead, Doctor Fred Bailey Gent, DVM, and E.H. Johnson, it is

Hereby RESOLVED that:

- the Authority begin undertake the actions necessary to obtain ownership of the separate parcels not owned by it as needed for the successful extension of Runway 06, and

- that the Airport Manager and the Chair of the Authority proceed to take all steps required to obtain appraisals and environmental reports on the needed properties, and upon completion bring the necessary documentation to a meeting of the Authority's Board of Directors, including the appraisals and review appraisals and the environmental reports, along with the Virginia Code sanctioned resolution and other documentation for proceeding to condemnation if determined to be necessary.

Adopted this 14th day of April, 2014 at a regular meeting of the Board of Directors of the Virginia Highlands Airport Authority, by a majority of the Directors present and voting, a quorum existing.



Secretary