

VIRGINIA HIGHLANDS AIRPORT AUTHORITY

REGULAR MEETING

Members Present: Stephen Lowe
Edward "Earl" Maine
Gary Cutlip
John R. White
Frank Buchanan, III
David G. Anderson
Arrived Late: Joseph C. Straten

Guest Present: See Attachment

The Virginia Highlands Airport Authority Board of Directors met on Monday, September 08, 2014 at 6:00 P.M. in conference room "A" of the Terminal Building. Mr. Lowe, Chairman, determined that a quorum of the Board was present and called the meeting to order. Also present were Mickey Hines, Airport Manager, Jim Elliott, Airport Attorney, Kristy Miller, Airport Secretary, Amber Miller, Airport Assistant Secretary.

Mr. Lowe called for approval of the Minutes of the Regular Meeting of August 11, 2014.

Mr. Buchanan moved to approve the Minutes of August 11, 2014 with corrections. Mr. Maine seconded the motion. The motion carried unanimously.

Mr. Lowe called for approval of the Minutes of the Special Called Meeting of August 25, 2014.

Mr. Maine moved to approve the Minutes of August 25, 2014. Mr. Anderson seconded the motion. The motion carried unanimously.

Mr. Lowe called for approval of the Minutes of the Recessed Special Called Meeting of August 26, 2014.

Mr. Maine moved to approve the Minutes of August 26, 2014. Mr. Cutlip seconded the motion. The motion carried unanimously.

Mr. Lowe called for the Financial Report.

Mr. Cutlip gave the Financial Report.

Mr. Lowe called for the Manager's Report.

Mr. Hines gave the Manager's Report.

Mr. Lowe called for the Operations Committee Report.

Mr. Straten stated that the Operations Committee had not met.

Discussion ensued in regards to the proposed change/addition to the Rules and Regulations.

Mr. Maine stated that he would incorporate the proposed change/addition into the Rules and Regulations, so that the Board could review the formatting as a whole, with the change/addition before it makes a decision to approve/disapprove.

Mr. Lowe called for the Development Committee Report.

Mr. Buchanan stated that the Development Committee had met.

Mr. Buchanan stated that it is the motion of the Development Committee not to renew the Fuel Contract with Sky Ventures.

Mr. Lowe called for a vote to approve the motion not to renew the Fuel Contract with Sky Ventures, six (6) voting Yay and zero (0) voting Nay. The motion carried with Mr. White abstaining.

Mr. Buchanan stated that it is the motion of the Development Committee to waive the penalty for fuel gallons unused by Sky Ventures for 2014.

Mr. Lowe called for a vote to approve the motion to waive the penalty for fuel gallons unused by Sky Ventures for 2014, six (6) voting Yay and zero (0) voting Nay. The motion carried with Mr. White abstaining.

Mr. Buchanan stated that it is the motion of the Development Committee to allow purchasers of a fuel block under the Fuel Incentive Program to be able to use the fuel in multiple aircraft if said aircraft is being used for the benefit of the Fuel Block purchaser. Abuse of the program will result in termination.

Mr. Lowe called for a vote to approve the motion to allow purchasers of a fuel block under the Fuel Incentive Program to be able to use the fuel in multiple aircraft if said aircraft is being used for the benefit of the Fuel Block purchaser. Abuse of the program will result in termination, seven (7) voting Yay and zero (0) voting Nay. The motion carried.

Mr. Buchanan stated that it is the motion of the Development Committee to accept Owens & Co. as the Property Manager for the property located at 18254 Providence Road, Abingdon, VA 24210.

Mr. Lowe called for a vote to approve the motion to accept Owens & Co. as the Property Manager for the property located at 18254 Providence Road, Abingdon, VA 24210, seven (7) voting Yay and zero (0) voting Nay. The motion carried.

Mr. Lowe called for Unfinished Business.

Mr. Lowe stated that the Board needed to approve the Airport Emergency Plan.

Discussion ensued.

Mr. Anderson moved to approve the Airport Emergency plan with corrections. Mr. Maine seconded the motion. The motion carried unanimously.

Mr. Lowe called for New Business.

Mr. Hines stated that Mr. Tommy Shrader with Gas Field Services, Inc. is interested in renting Hangar "C" exclusively. Mr. Hines presented the board with an e-mail from Mr. Shrader.

Discussion ensued.

Mr. Buchanan moved to approve renting Hangar "C" to Mr. Tommy Shrader with Gas Field Services as presented. Mr. Maine seconded the motion.

Discussion ensued.

Mr. Buchanan amended his motion to say, moved to allow the Manager to negotiate the lease with Mr. Shrader. Mr. Maine seconded the motion. The motion carried unanimously.

Mr. Lowe called for Public Comments.

None

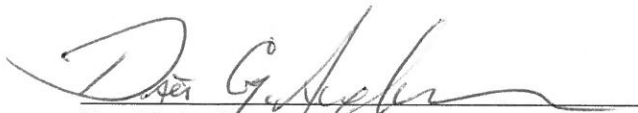
Mr. Lowe moved that Virginia Highlands Airport Authority conduct a Closed Session pursuant to Code of Virginia 2.2-3711 A.3 for the purpose of Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. Mr. Anderson seconded the motion. The motion carried unanimously.

Following the Closed Session, the Board immediately reconvened its open Session and the Authority's attorney, Mr. Elliott took a roll call vote stating that no matter was discussed in Closed Session other than that were included in the motion to go into Closed Session and no other votes were taken in Closed Session other than to go out of Closed Session.

Stephen Lowe– I so Certify
Edward "Earl" Maine – I so Certify
Gary Cutlip– I so Certify
John R. White – I so Certify
Frank Buchanan, III– I so Certify

Joseph C. Straten– I so Certify
David G. Anderson– I so Certify

Mr. Buchanan moved to adjourn. Mr. Maine seconded the motion. The motion carried unanimously. The meeting adjourned at 7:23 P.M.


David Anderson, Secretary
Stephen Lowe, Chairman