

## **T-Hangar Waiting List Policy**

Anyone desiring to rent a hangar must submit an application to Airport Management. The application must be accompanied by a \$50.00 deposit and an indication of the hangar group preferred. The applicant's name will be placed on the Hangar Waiting list with the desired group indicated beside the applicant's name. Applicants will be placed on the list in the chronological order in which they are received.

When any hangar becomes available for rent the number one position (applicant) on the Hangar Waiting list will be offered that hangar regardless of the group they preferred. At that time the applicant must exercise one of the following options:

Option 1- Accept the offer, execute the required lease agreement, and pay the first month's rent in advance less the amount of the deposit. (See Note 1 below)

Option 2- If the hangar offered is in a Group that was not indicated as preferred by the applicant on the Hangar Waiting List they may pass on the offer and remain on the list in the same chronological position as they were prior to the offer.

Note 1- Should the Applicant refuse a hangar offered that is in the Group preferred as indicated on the Hangar Waiting List they will be removed from the list and their deposit forfeited. If they wish to be placed on the Hangar Waiting List again, they must submit a new request and place a new \$50.00 deposit with Airport Management. Position on the list will be determined by the date of the new request.

Note 2- After accepting a hangar and executing the required Hangar Lease the applicant may have their name placed on the Hanger Switch List per the current hanger switch list policy to obtain the preferred Group hangar.

Note 3- The units on the end of the T-groups are included in this policy and will be referred to as a "Storage Unit".

Note 4- Please refer to lease agreement for details of leasing/subleasing hangar space. The lease agreement is available at the airport manager's office or online at <https://www.vahighlandsairport.com/hangar-info>

## T-Hangar Waiting List Application

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**P. O. Box** \_\_\_\_\_

**Street** \_\_\_\_\_

**City** \_\_\_\_\_

**State** \_\_\_\_\_

**Zip Code** \_\_\_\_\_

**Telephone:**   **Home:** (\_\_\_\_\_) \_\_\_\_\_ **Cell:** (\_\_\_\_\_) \_\_\_\_\_

**Work:** (\_\_\_\_\_) \_\_\_\_\_

**Deposit** \_\_\_\_\_ **Group Desired** \_\_\_\_\_

### **Aircraft Information:**

**Model** \_\_\_\_\_ **Year** \_\_\_\_\_ **Registration #** \_\_\_\_\_

**Registered To** \_\_\_\_\_

**Size:**   **Wing Span** \_\_\_\_\_ **Height** \_\_\_\_\_ **Length** \_\_\_\_\_

**I understand that if there is any change in the above address or telephone number, it is my responsibility to contact the Airport business office at (276) 628-2909 with current information; otherwise I may not be reached due to inaccurate information.**

**I understand and agree that this application in no way entitles me to a t-hangar and that in the event a t-hangar becomes available to me that I will only hangar a FAA registered aircraft and will comply with the Virginia Highlands Airport Minimum Standards/Rules and Regulations, the FAA, and all other applicable state, federal, and county laws, ordinances, or regulations including the Virginia minimum insurance coverage required for aircraft.**

**I agree to the above.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**