

**VIRGINIA HIGHLANDS AIRPORT AUTHORITY  
REGULAR MEETING**

**Members Present:** Frank Sims  
Dr. Ellison Conrad  
Daniel Ruble  
Stephen M. Quilty  
Dr. James E. Baker  
Ben Jenkins  
Andy Puckett

**Guest Present:** See Attachment

The Virginia Highlands Airport Authority Board of Directors held its meeting on Wednesday, October 14, 2020 at 6:00 P.M. in the Lobby of the Terminal Building. Mr. Sims, Chairman, determined that a quorum of the Board was present and called the meeting to order. Also present were Mickey Hines, Airport Manager and Amber Miller, Administrative Assistant.

Mr. Sims called for approval of the Minutes of the Regular Meeting September 14, 2020.

Mr. Puckett moved to approve the minutes of September 14, 2020. Dr. Conrad seconded the motion. The motion carried unanimously.

Mr. Sims called for the Financial Report.

Mr. Puckett gave the Financial Report.

Mr. Sims called for the Manager's Report.

Mr. Hines gave the Manager's Report.

Mr. Hines recommended not to pursue Sentinel Robotic Solutions proposal for development based on the Statement of Work estimated cost.

Discussion ensued.

Mr. Hines requested the Operations Committee meet and submit a request for the County Capital Budget at the next Regular Meeting.

Mr. Sims called for the Operations Committee Report.

Mr. Quilty stated that the Operations Committee had not met.

Mr. Sims called for the Development Committee Report.

Dr. Baker stated that the Development Committee had not met.

**Mr. Sims called for Unfinished Business.**

**None.**

**Mr. Sims called for New Business.**

**Mr. Hines, per the direction of the auditor, requested Board approval for the annual Christmas dinner for all employees and a guest.**

**Mr. Ruble moved to approve an employee Christmas Dinner. Mr. Puckett seconded the motion. The motion carried unanimously.**

**Mr. Sims called for Public Comments.**

**None.**

**Close Session.**

**None.**

**Dr. Baker moved to adjourn. Dr. Conrad seconded the motion. The motion carried unanimously. The meeting adjourned at 6:41 P.M.**

  
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Dr. James Baker, Secretary

  
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Frank Sims, Chairman