

**VIRGINIA HIGHLANDS AIRPORT AUTHORITY
REGULAR MEETING**

Members Present: Frank Sims
Dr. Ellison Conrad
Daniel Ruble
Stephen M. Quilty
Dr. James E. Baker
Ben Jenkins
Andy Puckett

Guest Present: See Attachment

The Virginia Highlands Airport Authority Board of Directors held its meeting on Monday, September 14, 2020 at 6:00 P.M. in the Lobby of the Terminal Building. Mr. Sims, Chairman, determined that a quorum of the Board was present and called the meeting to order. Also present were Mickey Hines, Airport Manager, Kristy Miller, Executive Assistant and Amber Miller, Administrative Assistant.

Mr. Sims called for approval of the Minutes of the Regular Meeting August 10, 2020.

Mr. Puckett moved to approve the minutes of August 10, 2020. Mr. Ruble seconded the motion. The motion carried unanimously.

Mr. Sims called for the Financial Report.

Mr. Puckett gave the Financial Report.

Mr. Sims called for the Manager's Report.

Mr. Hines gave the Manager's Report.

Mr. Ruble moved to approve the DOAV maintenance grant and the purchase of a '9 Sickle Bar Mower. Dr. Baker seconded the motion. The motion carried unanimously.

Mr. Sander with Delta Airport Consultants gave the Board and update on the Runway Extension Project.

Mr. Sims called for the Operations Committee Report.

Mr. Quilty stated that the Operations Committee had not met.

Mr. Sims called for the Development Committee Report.

Dr. Baker stated that the Development Committee had not met.

Mr. Sims called for Unfinished Business.

Mr. Sims stated that he and Mr. Puckett had met to review with Mr. Hines his Manager's Performance review.

Mr. Sims called for New Business.

Mr. Sims stated that discussion was needed on the letter received from the Commissioner of Revenue.

Discussion ensued.

Mr. Quilty moved to engage an individual to provide a legal briefing on the tax issue. Mr. Ruble seconded the motion.

Discussion ensued.

Mr. Sims called for a vote on the motion made by Mr. Quilty. 1 Yay and 6 Nay. Motion failed.

Mr. Sims called for Public Comments.

The following people addressed the Board:

Dr. F. B. Gent

Mr. Sims called for a five (5) minute break at 7:43 P.M.

Mr. Sims called the meeting back to order at 7:48 P.M.

Mr. Sims stated that a motion was needed in order for the Virginia Highlands Airport Authority to conduct a Closed Session pursuant to Code of Virginia § 2.2-3711.A.7., for the purpose of Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

Dr. Baker moved to conduct a Closed Session in accordance with the items that were stated by Mr. Sims. Mr. Puckett seconded the motion. The motion carried unanimously.

Mr. Sims stated that Closed Session would consist of Board Members, Airport Manager, Executive Assistant, Administrative Assistant and Mr. Sander with Delta Airport Consultants.

Following the Closed Session, the Board immediately reconvened its Open Session. Having reconvened, members of the Board were advised that if any one of them believes there was a departure from the purposes stated in the motion to go into Closed Session, they now should so state. Mr. Sims asked if anyone believed there was a departure in the Closed Session from the purposes announced for having a Closed Session. FOIA requires you to speak up now.

No one having identified any departures from the purpose for the closed session, a roll call vote was taken certifying that to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements and only such business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting.

Andy Puckett – I so certify
Ben Jenkins – I so certify
James Baker – I so certify
Stephen Quilty– I so certify
Danny Ruble – I so certify
Ellison Conrad – I so certify
Frank Sims – I so certify

Dr. Baker moved to adjourn. Dr. Conrad seconded the motion. The motion carried unanimously. The meeting adjourned at 8:30 P.M.


Dr. James Baker, Secretary
Frank Sims, Chairman