

**VIRGINIA HIGHLANDS AIRPORT AUTHORITY
REGULAR MEETING**

Members Present: Frank Sims
Dr. Ellison Conrad
Daniel Ruble
Stephen M. Quilty
Dr. James E. Baker
Ben Jenkins
Andy Puckett

Guest Present: See Attachment

The Virginia Highlands Airport Authority Board of Directors held its meeting on Monday, November 09, 2020 at 6:00 P.M. in the Lobby of the Terminal Building. Mr. Sims, Chairman, determined that a quorum of the Board was present and called the meeting to order. Also present were Mickey Hines, Airport Manager, Kristy Miller, Executive Assistant and Amber Miller, Administrative Assistant.

Mr. Sims called for approval of the Minutes of the Regular Meeting October 14, 2020.

Mr. Puckett moved to approve the minutes of October 14, 2020. Mr. Ruble seconded the motion. The motion carried unanimously.

Mr. Sims called for the Financial Report.

Mr. Puckett gave the Financial Report.

Mr. Sims called for the Manager's Report.

Mr. Hines gave the Manager's Report.

Mr. Hines stated that the Grant for the Taxilane & Roadway Pavement Rehabilitation (Construction) has been received and requested the Board to accept the grant and authorize receipt and disbursement of funds.

Discussion ensued.

Mr. Ruble moved to accept the grant and authorize receipt and disbursement of funds. Mr. Puckett seconded the motion. The motion carried unanimously.

Mr. Sims called for the Operations Committee Report.

Mr. Quilty stated that the Operations/Budget Committee met for discussion and development of the FY 2021-2022 proposed County Budget request.

Mr. Quilty stated that it is the motion of the Operations/Budget Committee to authorize the Airport Manager to submit a capital fund request to Washington County for fiscal year 2021-2022 in the total amount of \$356,749 for three projects: (1) AIP grant 40 for \$92,000; (2) AIP grant 41 for \$132,200; and (3) DOAV grant for Taxilane & Roadway pavement Rehabilitation (Construction). The capital fund request to Washington County for fiscal year 2021-2022 was approved by a vote of 7-0.

Mr. Sims called for the Development Committee Report.

Dr. Baker stated that the Development Committee had not met.

Mr. Sims called for Unfinished Business.

Mr. Hines stated that a decision needed to be made regarding whether the Airport has its Annual Christmas Open House.

Discussion ensued.

The Board was in agreeance not to hold the Annual Christmas Open House.

Mr. Sims called for New Business.

Mr. Sims stated that the Board had been invited to hold a joint meeting with the Washington County, Virginia Board of Supervisors on Tuesday, November 10, 2020 at 6:30 P.M. with the meeting being held at County Building at 1 Government Center Place.

Mr. Sims called for Public Comments.

The following people addressed the Board:

Dr. Mark Matney
Mr. George Price

Close Session.

None.

Mr. Ruble moved to recess the meeting until November 10, 2020 at 6:30 P.M. Meeting to be reconvened at the Washington County Building located at 1 Government Center Place, Abingdon, VA 24210. Mr. Puckett seconded the motion. The motion carried unanimously.

Meeting recessed at 7:15 P.M.


Dr. James Baker, Secretary


Frank Sims, Chairman