

**VIRGINIA HIGHLANDS AIRPORT AUTHORITY  
REGULAR MEETING**

**Members Present:**     **John R. White**  
                              **Edward “Earl” Maine**  
                              **Frank Sims**  
                              **Stephen Lowe**  
                              **Andy Puckett**  
                              **Dr. James E. Baker**  
                              **David G. Anderson**

**Guest Present:** See Attachment

The Virginia Highlands Airport Authority Board of Directors met on Monday, May 14, 2018 at 6:00 P.M. in conference room “A” of the Terminal Building. Mr. White, Chairman, determined that a quorum of the Board was present and called the meeting to order. Also present were Mickey Hines, Airport Manager, Jim Elliott, Airport Attorney, Kristy Miller, Executive Assistant and Amber Miller, Administrative Assistant.

Mr. White call for approval of the Minutes of the Regular Meeting April 09, 2018.

Mr. Sims moved to approve the Minutes of April 09, 2018. Mr. Maine seconded the motion. The motion carried unanimously.

Mr. White called for the Financial Report.

Mr. Puckett gave the Financial Report.

Mr. White called for the Manager’s Report.

Mr. Hines gave the Manager’s Report.

Mr. Doug Sander with Delta Airport Consultants gave the Board an update on AIP-34.

Mr. White called for the Operations Committee Report.

Mr. Maine stated that the Operations Committee had not met.

Mr. White called for the Development Committee Report.

Mr. Lowe stated that the Development Committee had met on the 23<sup>rd</sup> of April with Mr. Lail and heard his proposal on his business and the Committee would like to discuss a lease in Closed Session.

Mr. Elliott read the motion of the Virginia Highlands Airport Authority conduct a Closed Session pursuant to Code of Virginia 2.2-3711 A.3 for the purpose of discussion or consideration of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

Mr. Lowe moved to conduct a Closed Session in accordance with the items that was stated by Mr. Elliott. Mr. Anderson seconded the motion. The motion carried unanimously.

Following the Closed Session, the Board immediately reconvened its Open Session and the Authority's Attorney, Mr. Elliott took a roll call vote stating that no matter that was discussed in Closed Session other than that were included in the motion to go into Closed Session and no other votes were taken in Closed Session other than to go out of Closed Session.

John White - I so certify  
Edward "Earl" Maine - I so certify  
Frank Sims - I so certify  
Stephen Lowe - I so certify  
Andy Puckett - I so certify  
James Baker - I so certify  
David Anderson - I so certify

Mr. Lowe moved that the Development Committee offer a Lease to Mr. Lail for fourteen hundred (\$1400) per month for a period of one (1) year to automatically renew with Board approval. Lease to be prepared by the Manager and brought before the Board for final approval. Mr. Anderson seconded the motion. The motion carried unanimously.

Mr. White called for Unfinished Business.

None

Mr. White called for New Business.

None

Mr. White called for Public Comments.

None.

Mr. Maine moved to adjourn. Mr. Lowe seconded the motion. The motion carried unanimously. The meeting adjourned at 7:26 P.M.



David Anderson, Secretary



John R. White, Chairman

## GUEST LIST - May 14, 2018

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