

VIRGINIA HIGHLANDS AIRPORT AUTHORITY  
REGULAR MEETING

**Members Present:** John R. White  
Edward "Earl" Maine  
Frank Sims  
Stephen Lowe  
Andy Puckett  
Dr. James E. Baker  
David G. Anderson

**Guest Present:** See Attachment

The Virginia Highlands Airport Authority Board of Directors met on Monday, April 09, 2018 at 6:00 P.M. in conference room "A" of the Terminal Building. Mr. White, Chairman, determined that a quorum of the Board was present and called the meeting to order. Also present were Mickey Hines, Airport Manager, Jim Elliott, Airport Attorney, Kristy Miller, Executive Assistant and Amber Miller, Administrative Assistant.

Mr. White call for approval of the Minutes of the Regular Meeting March 12, 2018.

Mr. Puckett stated that the motion that was made in reference to the Introductory Offer for Block Purchase of Jet-A Fuel for "First Time" Customers needed to be corrected in the Minutes to show that he and Mr. Anderson opposed the motion.

Mr. Maine moved to approve the Minutes of March 12, 2018 as amended. Mr. Sims seconded the motion. The motion carried with Mr. Lowe abstaining.

Mr. White called for the Financial Report.

Mr. Puckett gave the Financial Report.

Mr. White called for the Manager's Report.

Mr. Hines gave the Manager's Report.

Mr. White called for the Operations Committee Report.

Mr. Maine stated that the Operations Committee had not met.

Mr. White called for the Development Committee Report.

Mr. Lowe stated that the Development Committee had not met.

Mr. White called for Unfinished Business.

None

Mr. White called for New Business.

Mr. Hines stated that Closed Session is needed to discuss the prospect for the lease of Hangar "C".

Mr. Elliott read the motion of the Virginia Highlands Airport Authority conduct a Closed Session pursuant to Code of Virginia 2.2-3711 A.3, A.6, A.8 for the purpose of discussion or consideration of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body; an discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected; an consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

Mr. Puckett moved to conduct a Closed Session in accordance with the items that was stated by Mr. Elliott. Mr. Maine seconded the motion. The motion carried unanimously.

Following the Closed Session, the Board immediately reconvened its Open Session and the Authority's Attorney, Mr. Elliott took a roll call vote stating that no matter that was discussed in Closed Session other than that were included in the motion to go into Closed Session and no other votes were taken in Closed Session other than to go out of Closed Session.

Edward "Earl" Maine – I so certify

Frank Sims - I so certify

Stephen Lowe – I so certify

Andy Puckett - I so certify

James Baker – I so certify

David Anderson – I so certify

John White - I so certify

Mr. Maine moved to proceed with the improvements labeled one (1) and two (2) as stated in the "Prospect for the lease of Hangar "C". Mr. Sims seconded the motion. The motion carried unanimously.

Mr. White called for Public Comments.

None.

Mr. Maine moved to adjourn. Mr. Puckett seconded the motion. The motion carried unanimously. The meeting adjourned at 7:38 P.M.

  
David Anderson, Secretary

  
John R. White, Chairman

