

**VIRGINIA HIGHLANDS AIRPORT AUTHORITY
REGULAR MEETING**

Members Present: John. R. White
Edward "Earl" Maine
Frank Sims
Stephen Lowe
Andy Puckett
Joseph C. Straten
David G. Anderson

Guest Present: See Attachment

The Virginia Highlands Airport Authority Board of Directors met on Monday, June 13, 2016 at 6:00 P.M. in conference room "A" of the Terminal Building. Mr. White, Chairman, determined that a quorum of the Board was present and called the meeting to order. Also present were Mickey Hines, Airport Manager, Jim Elliott, Airport Attorney, Kristy Miller, Executive Assistant, and Amber Miller, Airport Secretary.

Mr. White called for approval of the Minutes of the Regular Meeting May 09, 2016.

Mr. Maine moved to approve the Minutes of May 09, 2016. Mr. Puckett seconded the motion. The motion carried with Mr. Lowe abstaining.

Mr. White called for the Financial Report.

Mr. Anderson gave the Financial Report.

Mr. White called for the Manager's Report.

Mr. Hines gave the Manager's Report.

Mr. Doug Sander with Delta Airport Consultants gave the Board an update on all current projects.

Discussion ensued.

Mr. Hines stated that a motion was needed from the Board to authorize the Airport staff to work with the Airport Attorney and Delta Airport Consultants to develop a marketing plan to sale the St. John House that is required by the Memorandum of Agreement (MOA).

Discussion ensued.

Mr. Anderson moved to authorize the Airport staff to work with the Airport Attorney and Delta Airport Consultants to develop a marketing plan to sell the St.

John House that is required by the Memorandum of Agreement (MOA). Mr. Maine seconded the motion. The motion carried unanimously.

Mr. White called for the Operations Committee Report.

Mr. Straten stated that the Operations Committee had met to review the comments made by the Attorney that was hired to review the Personnel Policy.

Mr. Straten stated that the Operations Committee agreed with the changes and moves to go forward with the clean copy of the Personnel Policy as it is written with the effective date of July 05, 2016.

Discussion ensued.

Mr. Anderson stated, "I find the proposed Grooming Policy as a poison pill to the proposed Personal Policy and therefore, I will vote against it until I can be assured, in writing, that anything concerning this grooming section will be left solely to the Manager's discretion and not micromanaged by this Board."

Discussion ensued.

Mr. White called for a vote to go forward with the clean copy of the Personnel Policy as it is written with the effective date of July 05, 2016. The motion carries with 6 Yays and 1 Nay.

Mr. White called for the Development Committee Report.

Mr. Lowe stated that the Development Committee had met to discuss the quorum requirement in the By-Laws. The Attorney will be contacted to see if this falls under a By-Law change or a Charter change. The Development Committee also discussed the Budget and which committee is to review the Budget. No motions or votes were taken during the meeting.

Discussion ensued.

Mr. Lowe moved that the policy be that the Budget go to the Operations Committee for review. Mr. Maine seconded the motion. The motion carried unanimously.

Mr. White called for Unfinished Business.

None

Mr. White called for New Business.

Mr. Lowe moved to approve the Budget as submitted. Mr. Anderson seconded the motion.

Discussion ensued.

Mr. White called for the vote on the motion on the table. The motion carries unanimously.

Mr. White recommended having joint meetings with the County Board of Supervisors to keep them abreast of things here at the Airport.

Discussion ensued.

Mr. White called for Public comments.

Mr. Hines recognized the Airport Employee.

Jason Mann addressed the Board.

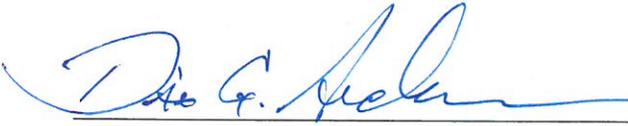
Darrell Whittaker addressed the Board.

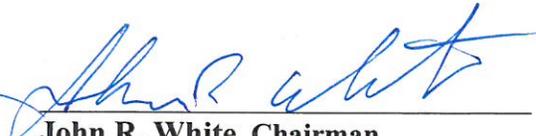
No Closed Session.

Mr. White recessed the meeting at 7:37 P.M. to do a Project site visit. Meeting to reconvene at 8:00 P.M.

Mr. White determined that a quorum of the Board was present and reconvened the meeting at 8:09 P.M.

Mr. Anderson moved to adjourn. Mr. Maine seconded the motion. The motion carried unanimously. The meeting adjourned at 8:10 P.M.


David Anderson, Secretary


John R. White, Chairman