

**VIRGINIA HIGHLANDS AIRPORT AUTHORITY  
REGULAR MEETING**

**Members Present:** John. R. White  
Edward "Earl" Maine  
Frank Sims  
Stephen Lowe  
Andy Puckett  
Joseph C. Straten  
David G. Anderson

**Guest Present:** See Attachment

The Virginia Highlands Airport Authority Board of Directors met on Monday, February 08, 2016 at 6:00 P.M. in conference room "A" of the Terminal Building. Mr. White, Chairman, determined that a quorum of the Board was present and called the meeting to order. Also present were Mickey Hines, Airport Manager, Jim Elliott, Airport Attorney, Kristy Miller, Executive Assistant, and Amber Miller, Airport Secretary.

Mr. White called for approval of the Minutes of the Regular Meeting January 11, 2016.

Mr. Maine moved to approve the Minutes of January 11, 2016. Mr. Puckett seconded the motion. The motion carried unanimously.

Mr. White called for the Financial Report.

Mr. Anderson gave the Financial Report.

Mr. White called for the Manager's Report.

Mr. Hines gave the Manager's Report.

Discussion ensued.

Mr. White called for the Operations Committee Report.

Mr. Straten stated that the Operations Committee had not met.

Mr. White called for the Development Committee Report.

Mr. Lowe stated that the Development Committee had met and that it is the motion of the Development Committee to award the Base Engineering agreement to Delta Airport Consultants. Motioned carried.

Mr. White called for Unfinished Business.

Mr. Puckett stated that he would have a more formal marketing plan by the next Board meeting.

Mr. White called for New Business.

Mr. White opened up the discussion on the Airport purchasing a ScoopDogg 10' Snow Pusher.

Discussion ensued.

Mr. Maine moved to purchase the ScoopDogg 10' Snow Pusher. Mr. Sims seconded the motion. The motion carried unanimously.

Mr. White called for Public comments.

None

Mr. Elliott spoke to the Board in regards to the Proposed Appalachian Power Company Transmission Line – Preliminary Preferred Route.

Discussion ensued.

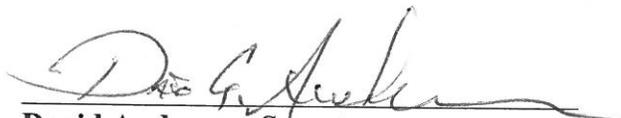
Mr. Elliott read the motion of the Virginia Highlands Airport Authority conduct a Closed Session pursuant to Code of Virginia 2.2-3711 A.1 for the purpose of discussion, consideration or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body.

Mr. Lowe moved to conduct a Closed Session in accordance with the items that was stated by Mr. Elliott. Mr. Maine seconded the motion. The motion carried unanimously.

Following the Closed Session, the Board immediately reconvened its Open Session and the Authority's Attorney, Mr. Elliott took a roll call vote stating that no matter that was discussed in Closed Session other than that were included in the motion to go into Closed Session and no other votes were taken in Closed Session other than to go out of Closed Session.

John White - I so certify  
Edward "Earl" Maine – I so Certify  
Frank Sims - I so certify  
Stephen Lowe – I so certify  
Andy Puckett – I so certify  
Joseph C. Straten – I so certify  
David Anderson – I so certify

Mr. Lowe moved to recess the meeting until March 14, 2016 at 5:00 P.M. Mr. Maine seconded the motion. The motion carried unanimously. The meeting recessed at 8:19 P.M.

  
David Anderson, Secretary

  
John R. White, Chairman

