

**VIRGINIA HIGHLANDS AIRPORT AUTHORITY
REGULAR MEETING**

Members Present: John R. White
Edward "Earl" Maine
Frank Sims
Andy Puckett
David G. Anderson

Members Absent: Dr. James E. Baker
Stephen Lowe

Guest Present: See Attachment

The Virginia Highlands Airport Authority Board of Directors met on Monday, November 14, 2016 at 6:00 P.M. in conference room "A" of the Terminal Building. Mr. White, Chairman, determined that a quorum of the Board was present and called the meeting to order. Also present were Mickey Hines, Airport Manager, Jim Elliott, Airport Attorney, and Kristy Miller, Executive Assistant.

Mr. White call for approval of the Minutes of the Regular Meeting September 12, 2016.

Mr. Maine moved to approve the Minutes of September 12, 2016. Mr. Sims seconded the motion. The motion carried unanimously.

Mr. White call for approval of the Minutes of the Regular Meeting October 11, 2016.

Mr. Anderson moved to approve the Minutes of October 11, 2016. Mr. Puckett seconded the motion. The motion carried unanimously.

Mr. White turned the floor over to Mr. Dan McKinney, AICP with Eden & Associates.

Mr. McKinney gave the Board a short presentation on the back ground and future goals of Eden & Associates.

Mr. White called for the Financial Report.

Mr. Puckett gave the Financial Report.

Mr. White called for the Manager's Report.

Mr. Hines gave the Manager's Report.

Mr. White called for the Operations Committee Report.

Mr. Maine stated that the Operations Committee had meet to review and discuss the Budget request FY 2017-2018. It is the recommendation of the Operations Committee that the Budget request FY 2017-2018 be approved with the Plan for funding Virginia Highlands Airport runway extension letter attached.

Mr. White called for a vote to accept the Operations Committee recommendation to approve the Budget request FY 2017-2018 with the Plan for funding Virginia Highlands Airport runway extension letter attached, this carried by a vote of 5-0.

Mr. White called for the Development Committee Report.

Mr. Anderson stated that the Development Committee had not met.

Mr. White called for Unfinished Business.

Mr. Puckett stated that the Audit Committee had met to review and discuss the Financial Audit FY 2015-2016. It is the recommendation to approve the Audit subject to the receipt of the legal letter needed from Elliott, Lawson & Minor, P.C.

Mr. White call for a vote to accept the Audit Committee recommendation to approve the Audit subject to the receipt of the legal letter needed from Elliott, Lawson & Minor, P.C., this carried by a vote of 5-0.

Mr. White called for New Business.

Mr. Hines stated that a letter from Worldwide Equipment Enterprises, Inc. had been received and needed to be discussed by the Board.

Discussion ensued.

The Board directed Mr. Hines to contact Worldwide Equipment Enterprises, Inc. by letter and request additional information.

Mr. Hines stated that APCo had requested another meeting.

Discussion ensued.

The Board agreed that November 28 through December 2 would be the available dates to meet with APCo.

Mr. White called for Public Comments.

None

No Closed Session needed.

Mr. Maine moved to adjourn. Mr. Puckett seconded the motion. The motion carried unanimously. The meeting adjourned at 7:16 P.M.



David Anderson, Secretary



John R. White, Chairman