

VIRGINIA HIGHLANDS AIRPORT AUTHORITY
REGULAR MEETING

Members Present: Stephen Lowe
John R. White
Frank Buchanan, III
Joseph C. Straten
David G. Anderson

Absent: Edward "Earl" Maine
Gary Cutlip

Guest Present: See Attachment

The Virginia Highlands Airport Authority Board of Directors met on Monday, June 08, 2015 at 6:00 P.M. in conference room "A" of the Terminal Building. Mr. Lowe, Chairman, determined that a quorum of the Board was present and called the meeting to order. Also present were Mickey Hines, Airport Manager, Jim Elliott, Airport Attorney and Amber Miller, Airport Secretary.

Mr. Lowe called for approval of the Minutes of the Regular Meeting May 12, 2015.

Mr. Anderson moved to approve the Minutes of May 12, 2015. Mr. Straten seconded the motion. The motion carried unanimously.

Mr. Lowe called for the Financial Report.

Mr. Anderson gave the Financial Report.

Discussion ensued.

Mr. Lowe called for the Manager's Report.

Mr. Hines gave the Manager's Report.

Discussion ensued.

Ms. Amber Miller gave the Board an update on the rental house.

Mr. Hines continued with the Manager's Report.

Discussion ensued.

Mr. Lowe asked Mr. Hines to inquire about the FY 15/16 Budget the Airport submitted to the County before the next meeting.

Mr. Lowe called for the Operations Committee Report.

Mr. Straten stated that the Operations Committee met to discuss and review the FY 15/16 Operating Budget.

Mr. Straten stated that the Operations Committee had some questions about the budget and after meeting with Mr. Hines he received satisfactory answers.

Mr. Straten asked Mr. Hines to elaborate on the questions and answers for the FY 15/16 Operating Budget.

Discussion ensued.

It is the motion of the Operations Committee that the Operating Budget for FY 15/16 be approved as presented.

Mr. Lowe called for a vote. The motion carried unanimously.

Discussion ensued.

Mr. Lowe called for the Development Committee Report

Mr. Buchanan stated that the Development Committee had not met.

Mr. Lowe called for Unfinished Business.

Mr. Buchanan made a motion to increase the profit on Jet-A fuel by \$.10, from \$1.89 to \$1.99 per gallon effective June 09, 2015. Mr. Anderson seconded the motion. The motion carried unanimously.

Mr. Lowe presented the Board with his concern of the poor condition of Group-I T-Hangars.

Discussion ensued.

Mr. Lowe asked Mr. Hines to inquire from the County if the deadline has passed to submit a letter to the County Board of Supervisors requesting money for the FY 15/16 Budget to repair Group-I T-Hangars.

Mr. Lowe called for New Business.

Mr. Lowe stated that Mr. Dorton requested a flyer advertising Dorton Aviation be included with the monthly statements. There was no concern from the Board. Mr. Lowe requested Mr. Hines see to it the staff include the flyer in the monthly statements.

Mr. Hines requested from the Board that all Administrative Staff be permitted to attend the Virginia Aviation Conference, August 18-21, 2015.

Discussion ensued.

Mr. Lowe called for a motion to authorize three (3) Board Members, Airport Manager and two (2) Administrative Staff to attend the Virginia Aviation Conference, August 18-21, 2015.

Mr. White moved to authorize three (3) Board Members, Airport Manager and two (2) Administrative Staff attend the Virginia Aviation Conference, August 18-21, 2015. Mr. Straten seconded the motion. The motion carried unanimously.

Mr. Lowe called for Public comments.

Mr. Sonny Wright addressed the Board.

Mr. Lowe presented Mr. Buchanan with a plaque of appreciation for his eight years of service on the Board.

Mr. Buchanan moved to adjourn. Mr. White seconded the motion. The motion carried unanimously. The meeting adjourned at 7:38 P.M.



David Anderson, Secretary



Stephen Lowe, Chairman