

VIRGINIA HIGHLANDS AIRPORT AUTHORITY

REGULAR MEETING

Members Present: Stephen Lowe
Edward "Earl" Maine
Gary Cutlip
John R. White
Frank Buchanan, III
David G. Anderson

Absent: Joseph C. Straten

Guest Present: See Attachment

The Virginia Highlands Airport Authority Board of Directors met on Monday, April 13, 2015 at 6:00 P.M. in conference room "A" of the Terminal Building. Mr. Lowe, Chairman, determined that a quorum of the Board was present and called the meeting to order. Also present were Mickey Hines, Airport Manager, Jim Elliott, Airport Attorney, Kristy Miller, Executive Assistant, and Amber Miller, Airport Secretary.

Mr. Lowe called for approval of the Minutes of the Regular Meeting March 09, 2015.

Mr. Maine moved to approve the Minutes of March 09, 2015. Mr. Anderson seconded the motion. The motion carried with Mr. Lowe abstaining.

Mr. Lowe called for the Financial Report.

Mr. Cutlip gave the Financial Report.

Mr. Lowe called for the Operations Committee Report.

Mr. Maine stated that the Operations Committee had not met.

Mr. Lowe called for the Development Committee Report

Mr. Buchanan stated that the Development Committee had not met.

Mr. Lowe called for Unfinished Business.

None

Mr. Lowe introduced Mr. Doug Sander and Mr. Tracy Saunders from Delta Airport Consultants, Inc.

Mr. Sander and Mr. Saunders presented the Board with a PowerPoint Presentation update on the Runway 6 Extension Program.

Discussion ensued.

Mr. Lowe called for the Manager's Report.

Mr. Hines gave the Manager's Report.

Discussion ensued.

Mr. Lowe called for New Business.

Mr. Hines stated that a proposal to take down the old barn had been received.

Discussion ensued.

Mr. Buchanan stated that he knew someone who may purchase the barn and remove it from Airport property. Mr. Buchanan is going to do some research on the issue and get back to the Board.

Mr. Lowe called for Public comments.

Mr. Sonny Wright addressed the Board.

Mr. Elliott read the motion that Virginia Highlands Airport Authority conduct a Closed Session pursuant to Code of Virginia 2.2-3711 A.3, A.7 for the purpose of discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body and consultation with legal counsel and briefing by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

Mr. Lowe moved to conduct a Closed Session in accordance with the items that was stated by Mr. Elliott. Mr. Maine seconded the motion. The motion carried unanimously.

Following the Closed Session, the Board immediately reconvened its Open Session and the Authority's Attorney, Mr. Elliott took a roll call vote stating that no matter was discussed in Closed Session other than that were included in the motion to go into Closed Session and no other votes were taken in Closed Session other than to go out of Closed Session.

Stephen Lowe- I so certify

Edward "Earl" Maine – I so certify

Gary Cutlip – I so certify

John White – I so certify

Frank Buchanan – I so certify

David Anderson – I so certify

Mr. Buchanan moved that the full Account Receivables list showing the past due accounts be placed back in the Board meeting packets. Mr. White seconded the motion. The motion carried unanimously.

Mr. Lowe stated that included in the packets was a Trial Consolidation that summarizes some of the financial information.


Discussion ensued.

Mr. Buchanan stated that he would like to see the information presented in this form for a couple months and tweak it as we go along.

Mr. Maine moved that the Airport Manager and the Airport Attorney be authorized to proceed to take legal action to resolve the issue of the unpaid Hangar rent. Mr. Cutlip seconded the motion. The motion carried unanimously.

Mr. Anderson moved that the Airport Manager be authorized to act on the information furnished to him from the research in regards to the demolition of the old barn. Mr. Cutlip seconded the motion. The motion carried unanimously.

Mr. Buchanan moved to adjourn. Mr. Cutlip seconded the motion. The motion carried unanimously. The meeting adjourned at 8:14 P.M.


David Anderson, Secretary
Stephen Lowe, Chairman