

VIRGINIA HIGHLANDS AIRPORT AUTHORITY

REGULAR MEETING

Members Present: John. R. White
Edward "Earl" Maine
Gary Cutlip
Stephen Lowe
Andy Puckett
Joseph C. Straten
David G. Anderson

Guest Present: See Attachment

The Virginia Highlands Airport Authority Board of Directors met on Monday, September 14, 2015 at 6:00 P.M. in conference room "A" of the Terminal Building. Mr. White, Chairman, determined that a quorum of the Board was present and called the meeting to order. Also present were Mickey Hines, Airport Manager, Jim Elliott, Airport Attorney, Kristy Miller, Executive Assistant, and Amber Miller, Airport Secretary.

Mr. White called for approval of the Minutes of the Regular Meeting August 10, 2015.

Mr. Maine moved to approve the Minutes of August 10, 2015. Mr. Lowe seconded the motion. The motion carried unanimously.

Mr. White called for the Financial Report.

Mr. Anderson gave the Financial Report.

Mr. White called for the Manager's Report.

Mr. Hines gave the Manager's Report.

Discussion ensued.

Mr. White called for the Operations Committee Report.

Mr. Straten stated that the Operations Committee had met to discuss Personnel Policy, Hangar Rental Policy, Self-Fueling Service, CIP Status, Hangar Maintenance, and a Covered Canopy for the Crew Cars. No action was taken on any item discussed.

Mr. White called for the Development Committee Report

Mr. Lowe stated that the Development Committee had met and took a tour of Group 1 T-Hangars to determine if the Hangars were worth repairing. It was determined that the T-Hangars were worth repairing.

Mr. Lowe stated that it is the motion of the Development Committee to have the Manager to seek three (3) bids for the reroofing, gutters, fixing the doors, and residing the Group 1 T-Hangars. The motion carried unanimously.

Mr. Lowe stated that the Development Committee also discussed the ramp condition between Group 3 & 4 T-Hangars.

Mr. White called for Unfinished Business.

None

Mr. White called for New Business.

Mr. Hines spoke to the Board in regards to the quote from Tele-Optics for installation of an Audio-Visual system in conference room "A".

Discussion ensued.

Mr. Hines requested that Section 8 of the Rules and Regulations be immediately modified to read: "The operation of model aircraft, including UAS, UAV and drones on or over Airport property is prohibited".

Discussion ensued.

Mr. Lowe moved to modify Section 8 of the Rules and Regulations to read: "The operation of model aircraft, including UAS, UAV and drones on or over Airport property without the expressed written permission of the Airport Manager is prohibited". Mr. Straten seconded the motion. The motion carried unanimously.

Mr. Hines recommend an addition to "Sections 10 Vehicular Traffic and Parking" of the Rules and Regulations to read as follows: d. Private vehicles are not permitted to cross taxiway or runway. Access to leased hangars shall be by way of the closest electronic gate. Access to hangars located on the East side of the airport shall be through gates 4 or 11 only. Access to hangars located on the West side of the airport shall be through gate 13 only. The only exceptions to this rule shall be currently authorized and permitted contractors or current airport employees.

Mr. Lowe moved to approve the addition to "Sections 10 Vehicular Traffic and Parking" of the Rules and Regulations. Mr. Puckett seconded the motion. The motion carried unanimously.

Mr. White called for Public comments.

The following people addressed the Board:
Mr. Robert Dorton

Mr. Elliott read the motion the Virginia Highlands Airport Authority conduct a Closed Session pursuant to Code of Virginia 2.2-3711 A.7 for the purpose of consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

Mr. Lowe moved to conduct a Close Session in accordance with the items that was stated by Mr. Elliott. Mr. Maine seconded the motion. The motion carried unanimously.

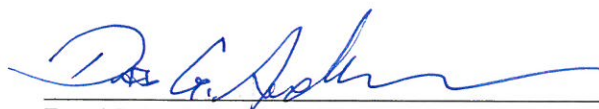
Following the Closed Session, the Board immediately reconvened its Open Session and the Authority's Attorney, Mr. Elliott took a roll call vote stating that no matter was discussed in Closed Session other than that were included in the motion to go into Closed Session and no other votes were taken in Closed Session other than to go out of Closed Session.

John White – I so certify
Edward "Earl" Maine – I so certify
Gary Cutlip – I so certify
Stephen Lowe – I so certify
Andy Puckett – I so certify
Joseph C. Straten – I so certify
David Anderson – I so certify

Mr. Anderson asked the Board if they had had a chance to look over the fuel pricing proposal he handed out at the last Board meeting.

Discussion ensued.

Mr. Straten moved to adjourn. Mr. Maine seconded the motion. The motion carried unanimously. The meeting adjourned at 8:02 P.M.


David Anderson, Secretary
John R. White, Chairman