

**VIRGINIA HIGHLANDS AIRPORT AUTHORITY
REGULAR MEETING**

Members Present: Ben Jenkins
Todd Estep
Jeff Johnson
John White
Kent Hutton
Mike Rush

Absent: Daniel Ruble

Guest Present: See Attachment

The Virginia Highlands Airport Authority Board of Directors held its meeting on Wednesday, November 13, 2024, at 5:30 P.M. in the “Dr. F. Ellison Conrad” Conference Room of the Terminal Building. Mr. Jenkins, Chairman, determined that a quorum of the Board was present and called the meeting to order. Also, present were Mickey Hines, Airport Manager, Kristy Miller, Executive Assistant, and April Conner, Administrative Assistant.

Mr. Jenkins called for Public Comments.

None.

Mr. Jenkins called for approval of the Minutes of the Regular Meeting October 16, 2024.

Mr. Estep moved to approve the minutes of the Regular Meeting October 16, 2024. Mr. Hutton seconded the motion. The motion carried with Mr. Johnson abstaining.

Mr. Jenkins called for the Financial Report.

Mr. Johnson gave the Financial Report.

Mr. Jenkins called for the Manager’s Report.

Mr. Hines gave the Manager’s Report.

Mr. Jenkins called for the Operations Committee Report.

Mr. Johnson stated that the Operations Committee had not met.

Mr. Jenkins called for the Development Committee Report.

Mr. White stated that the Development Committee had not met.

Mr. Jenkins called for Unfinished Business.

Mr. Hines stated that in the past at the Boards December meeting that a Holiday Reception has been held. He asked the Board Members if that is something they would like to do again this year.

Discussion Ensued.

Mr. Johnson moved to have the Holiday Reception, December 09, 2024 @ 6:00 PM, and to move the start of the December Board meeting from 5:30 PM to 5:00 PM. Mr. Estep seconded the motion. The motion carried unanimously.

Mr. Hines stated that the County Budget request for FY 25-26 needed approval.

Discussion ensued.

Mr. Hutton moved to approve the County Budget request for FY 25-26 in the amount two hundred eighty thousand dollars (\$280,000). Mr. Johnson seconded the motion. The motion carried unanimously.

Mr. Jenkins called for New Business.

None.

Mr. Jenkins called for Board Members' comments.

Mr. Jenkins commented that he appreciated the staff diligence on the Budget and keeping everything running smoothly.

Mr. Rush moved to adjourn. Mr. White seconded the motion. The motion carried unanimously. The meeting adjourned at 6:24 P.M.



Mr. Kent Hutton, Secretary



Mr. Ben Jenkins, Chairman