

**VIRGINIA HIGHLANDS AIRPORT AUTHORITY
REGULAR MEETING**

Members Present: Ben Jenkins
Jeffery Johnson
Todd Estep
John White
Kent Hutton
Daniel Ruble

Absent: Representative for the Taylor District

Guest Present: See Attachment

The Virginia Highlands Airport Authority Board of Directors held its meeting on Monday, July 08, 2024, at 5:30 P.M. in the “Dr. F. Ellison Conrad” Conference Room of the Terminal Building. Mr. Jenkins, Vice Chairman, determined that a quorum of the Board was present and called the meeting to order. Also, present were Mickey Hines, Airport Manager, Kristy Miller, Executive Assistant, and April Conner, Administrative Assistant.

Mr. Jenkins presented Dr. Baker with a plaque, to recognize his time served on the Board.

Mr. Jenkins called for Public Comments.

None.

Mr. Jenkins welcomed Todd Estep to the Board.

Mr. Jenkins called for approval of the Minutes of the Regular Meeting June 10, 2024.

Mr. Ruble moved to approve the minutes of the Regular Meeting June 10, 2024. Mr. Johnson seconded the motion. The motion carried unanimously.

Mr. Jenkins called for the Financial Report.

Mr. Johnson gave the Financial Report.

Mr. Jenkins called for the Manager’s Report.

Mr. Hines gave the Manager’s Report.

Mr. Jenkins called for the Operations Committee Report.

Mr. Johnson stated that the Operations Committee had not met.

Mr. Jenkins called for the Development Committee Report.

Mr. Jenkins stated that the Development Committee had not met.

Mr. Jenkins called for Unfinished Business.

None.

Mr. Jenkins called for New Business.

None

Mr. Jenkins called for Board Members' comments.

Mr. Ruble commented that he was happy to be there.

Mr. Hutton commented that he was sorry for missing last month's meeting and that he appreciates being on the Board.

Mr. Johnson commented that he is very appreciative of the Board and the opportunity to work with everyone here.

Mr. Estep commented that he was glad to be here and for the opportunity to be on the Board.

Mr. Jenkins stated that Election of Officers was needed.

Mr. Jenkins called for nominations for Chairman.

Mr. Ruble nominated Mr. Jenkins for Chairman. Mr. Johnson seconded the nomination.

Hearing no other nominations, Mr. Jenkins closed the nominations.

Mr. Jenkins was appointed as Chairman by a vote of 5-0-1. Mr. Jenkins abstaining.

Mr. Jenkins called for nominations for Vice Chairman.

Mr. Johnson nominated Mr. White for Vice Chairman. Mr. Jenkins seconded the nomination.

Hearing no other nominations, Mr. Jenkins closed the nominations.

Mr. White was appointed as Vice Chairman by a vote of 5-0-1. Mr. White abstaining.

Mr. Jenkins called for nominations for Treasurer.

Mr. Ruble nominated Mr. Johnson for Treasurer. Mr. Jenkins seconded the nomination.

Hearing no other nominations, Mr. Jenkins closed the nominations.

Mr. Johnson was appointed as Treasurer by a vote of 5-0-1. Mr. Johnson abstaining.

Mr. Jenkins called for nominations for Secretary.

Mr. White nominated Mr. Hutton for Secretary. Mr. Johnson seconded the nomination.

Hearing no other nominations, Mr. Jenkins closed the nominations.

Mr. Hutton was appointed as Secretary by a vote of 5-0-1. Mr. Hutton abstaining.

Mr. Jenkins called for nominations for Assistant Treasurer.

Mr. Johnson nominated Mr. Ruble for Assistant Treasurer. Mr. Jenkins seconded the nomination.

Hearing no other nominations, Mr. Jenkins closed the nominations.

Mr. Ruble was appointed as Assistant Treasurer by a vote of 5-0-1. Mr. Ruble abstaining.

Mr. Jenkins called for nominations for Assistant Secretary.

Mr. Hutton nominated Mr. Estep for Assistant Secretary. Mr. White seconded the nomination.

Hearing no other nominations, Mr. Jenkins closed the nominations.

Mr. Estep was appointed as Assistant Secretary by a vote of 5-0-1. Mr. Estep abstaining.

Mr. Jenkins stated that the appointments to the Committees would be tabled until the next meeting.

Mr. Ruble moved to adjourn. Mr. White seconded the motion. The motion carried unanimously. The meeting adjourned at 6:16 P.M.



Mr. Kent Hutton, Secretary



Mr. Ben Jenkins, Chairman