

**VIRGINIA HIGHLANDS AIRPORT AUTHORITY  
REGULAR MEETING**

**Members Present:** Dr. James Baker  
Frank Sims  
Jeffery Johnson  
John White  
Kent Hutton  
Ben Jenkins  
Daniel Ruble

**Guest Present:** See Attachment

The Virginia Highlands Airport Authority Board of Directors held its meeting on Monday, January 08, 2024, at 5:30 P.M. in the “Dr. F. Ellison Conrad” Conference Room of the Terminal Building. Dr. Baker, Chairman, determined that a quorum of the Board was present and called the meeting to order. Also, present were Mickey Hines, Airport Manager, Kristy Miller, Executive Assistant, and April Conner, Administrative Assistant.

Dr. Baker called for Public Comments.

Mr. Stephen Quilty addressed the Board.

Dr. Baker called for approval of the Minutes of the Regular Meeting December 11, 2023.

Mr. Ruble moved to approve the minutes of December 11, 2023. Mr. Johnson seconded the motion. The motion carried unanimously.

Dr. Baker called for the Financial Report.

Mr. Johnson gave the Financial Report.

Dr. Baker called for the Manager’s Report.

Mr. Hines gave the Manager’s Report.

Dr. Baker called for the Operations Committee Report.

Mr. Sims stated that the Operations Committee had not met.

Dr. Baker called for the Development Committee Report.

Mr. Ruble stated that the Development Committee had not met.

Dr. Baker called for the Audit Committee Report.

Mr. Johnson stated that the Audit Committee had met with David Brown with Hicok, Brown & Company CPAs to review the Financial Audit June 30, 2023, and that it is the motion of the Audit Committee to approve the Financial Audit June 30, 2023.

Dr. Baker called for a vote to approve the Financial Audit June 30, 2023. The motion carried unanimously by a vote of 7-0.

Dr. Baker called for Unfinished Business.

Mr. Hines that a Resolution for the Virginia Resources Authority (“VRA”) authorizing the issuance, sale and award of a taxable airport revenue Bond, Series 2024 needed to be reviewed and approved.

Mr. Ruble made the motion to approve the Resolution. Mr. Jenkins seconded the motion.

Discussion ensued.

Mr. Johnson moved to table the motion to approve the Resolution for the Virginia Resources Authority (“VRA”) authorizing the issuance, sale and award of a taxable airport revenue Bond, Series 2024 until clarification of the interest rate is obtained. Mr. Jenkins seconded the motion. The motion carried unanimously.

Dr. Baker called for New Business.

None.

Mr. Baker called for Board Members’ comments.

Mr. Ruble commented Happy New Year.

Mr. Jenkins commented Happy New Year.

Mr. Hutton commented Happy New Year.

Mr. White commented that he would in no way put this Board in jeopardy and that he would respectfully resign from the Board if the Washington County Board of Supervisors calls for his resignation.

Mr. Sims commented Happy New Year and that he looks forward to working with everyone.

Mr. Jenkins moved to adjourn. Mr. Hutton seconded the motion. The motion carried unanimously. The meeting adjourned at 6:43 P.M.

  
Mr. Frank Sims, Secretary

  
Dr. James Baker, Chairman

**January 08, 2024 Board Meeting**

**PUBLIC COMMENTS:**

The Public Comment period shall be strictly limited to three (3) minutes per speaker and restricted to residents of Washington County or owners of property located within Washington County. The matters on which speakers may address the Board shall be limited to legitimate matters of Airport Authority business. No speaker shall engage in political statements, personal attacks upon members of the Airport Authority, airport employees or officials, or any other person, nor are speakers entitled to use abusive language or discuss matters outside the sanction of the Airport Authority. Violation of these rules shall enable the Chairman to rule the speaker out of order and by directive to have the speaker removed from the meeting, if necessary, and to take such other steps the Chairman deems appropriate.

All persons wishing to speak during the Public Comment period must register to do so on a sign-up slip available immediately prior to and during the period. All speakers shall address the Board from the Lectern upon recognition by the Chairman, whereupon they shall identify themselves, any title and organization they represent, and provide a mailing address.

Board members, airport employees and officials shall not respond to questions posed nor address or rebuff speaker's statements during the Public Comment period.

The provisions above shall be stated on the Public Sign-up sheet. Speakers shall acknowledge their understanding of an agreement to abide by these provisions by registering to speak.

NAME	ADDRESS	Telephone
Steve Quarty	20044 Avenor Ave PA	276619 0977

**VIRGINIA HIGHLANDS AIRPORT AUTHORITY  
GUEST LIST - January 08, 2023**

Name	Address	Telephone
S. Crumley		
D. Crumley	18159 Lee Way	252-210