

**VIRGINIA HIGHLANDS AIRPORT AUTHORITY
REGULAR MEETING**

Members Present: Daniel Ruble
Jeffery Johnson
Frank Sims
Stephen M. Quilty
Andy Puckett
Dr. James Baker

Absent: Ben Jenkins

Guest Present: See Attachment

The Virginia Highlands Airport Authority Board of Directors held its meeting on Monday, May 09, 2022, at 5:30 P.M. in conference room "A" of the Terminal Building. Mr. Ruble, Chairman, determined that a quorum of the Board was present and called the meeting to order. Also, present were Mickey Hines, Airport Manager, Steve Minor, Airport Attorney, Kristy Miller, Executive Assistant and Amber Miller, Administrative Assistant.

Mr. Ruble called for approval of the Minutes of the Regular Meeting of April 11, 2022.

Dr. Baker moved to approve the minutes of April 11, 2022. Mr. Johnson seconded the motion. The motion carried unanimously.

Mr. Ruble made the motion for Virginia Highlands Airport Authority to conduct a Closed Session pursuant to Code of Virginia § 2.2-3711. A.7., for the purpose of Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. Mr. Sims seconded the motion. The motion carried unanimously.

Mr. Ruble stated that Closed Session would consist of Board Members, Airport Manager, Airport Attorney, Executive Assistant, and Administrative Assistant.

Following the Closed Session, the Board immediately reconvened its Open Session. Having reconvened, members of the Board were advised that if any one of them believes there was a departure from the purposes stated in the motion to go into Closed Session, they now should so state. Mr. Ruble asked if anyone believed there was a departure in the Closed Session from the purposes announced for having a Closed Session. FOIA requires you to speak up now.

No one having identified any departures from the purpose for the closed session, a roll call vote was taken certifying that to the best of each member's knowledge, only public business matters lawfully exempted from open meeting

requirements and only such business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting.

Danny Ruble – I so certify.

Dr. James Baker – I so certify.

Andy Puckett – I so certify.

Stephen Quilty– I so certify.

Frank Sims – I so certify.

Jeffery Johnson – I so certify.

Mr. Ruble called for the Financial Report.

Mr. Puckett gave the Financial Report.

Mr. Ruble called for the Manager’s Report.

Mr. Hines gave the Manager’s Report.

Mr. Ruble called for the Operations Committee Report.

Mr. Sims stated that the Operations Committee has met to review the hangar rental rates.

Mr. Sims stated that it is the motion of the Operations Committee that effective July 01, 2022, rental rates be increased by 7% with the added caveat that any tenant that has signed a lease within the last year the increase take effect on their annual renewal date.

Discussion ensued.

Operations Committee motion carried 5-0-1, with Mr. Quilty abstaining.

Mr. Sims stated that the Committee also reviewed the proposed FY 22-23 Operations Budget and that each Board member was given a copy of the Budget in the meeting packet. He presented the Board with an overview of the proposed FY 22-23 Budget.

Mr. Ruble asked the Board Members to review the proposed FY 22-23 Operations Budget, that a vote would be taken at the June 13th meeting.

Mr. Ruble called for the Development Committee Report.

Dr. Baker stated that the Development Committee has not met.

Mr. Ruble called for Unfinished Business.

None.

Mr. Ruble called for New Business.

Mr. Johnson asked if a dedication of the Conference Room had been planned.

Discussion ensued.

The dedication of the Conference Room will take place at the June 13th meeting.

Mr. Ruble called for Public Comments.

None.

Mr. Ruble called for Board Members comments.

Mr. Ruble thanked Mr. Minor for attending and thanked the staff for their hard work.

Mr. Sims moved to adjourn. Dr. Baker seconded the motion. The motion carried unanimously. The meeting adjourned at 7:28 P.M.



Dr. James Baker, Secretary



Daniel Ruble, Chairman