

**VIRGINIA HIGHLANDS AIRPORT AUTHORITY  
REGULAR MEETING**

**Members Present:** Daniel Ruble  
Jeffery Johnson  
Frank Sims  
Stephen M. Quilty  
Andy Puckett  
Ben Jenkins  
Dr. James Baker

**Guest Present:** See Attachment

The Virginia Highlands Airport Authority Board of Directors held its meeting on Monday, March 14, 2022, at 6:00 P.M. in conference room "A" of the Terminal Building. Mr. Ruble, Chairman, determined that a quorum of the Board was present and called the meeting to order. Also, present were Kristy Miller, Executive Assistant and Amber Miller, Administrative Assistant.

Mr. Ruble called for approval of the Minutes of the Regular Meeting February 14, 2022.

Mr. Puckett moved to approve the minutes of February 14, 2022. Dr. Baker seconded the motion. The motion carried with Mr. Johnson abstaining.

Mr. Ruble called for the Financial Report.

Mr. Puckett gave the Financial Report.

Mr. Ruble called for the Manager's Report.

Amber Miller and Kristy Miller gave the Manager's Report.

Mr. Ruble called for the Operations Committee Report.

Mr. Sims stated that the Operations Committee has not met.

Mr. Ruble called for the Development Committee Report.

Dr. Baker stated that the Development Committee did meet to review the responses to our Request for Proposal, Audit Services and that it is the motion of the Development Committee that Hicok, Brown & Company be ranked first and Blue & Company, LLC be ranked second and to allow the administrative staff to start negotiations with Hicok, Brown & Company.

Discussion ensued.

**Mr. Ruble called for a vote on the Development Committees motion that Hicok, Brown & Company be ranked first and Blue & Company, LLC be ranked second and to allow the administrative staff to start negotiations with Hicok, Brown & Company. Motion passed, 7 Yays, 0 Nays.**

**Mr. Ruble called for Unfinished Business.**

**None.**

**Mr. Ruble called for New Business.**

**Mr. Ruble stated that attachment #2, a memo to the Board or Directors regarding proposed hangar fee increases needed to be discussed.**

**Discussion ensued.**

**Dr. Baker moved to have the Operations Committee review the proposed hangar fee increases and make a recommendation. Mr. Quilty seconded the motion. The motion carried unanimously.**

**Mr. Ruble stated the proposed amendment to the By-Laws to change the meeting time from 6:00 PM to 5:30 PM needed to be discussed.**

**Dr. Baker made the motion that the Board amend the By-Laws to change the meeting time from 6:00 PM to 5:30 PM. Mr. Johnson seconded the motion.**

**Discussion ensued.**

**Dr. Baker amended his motion to say; make a motion to amend Article VII – Meetings, 7-1 of the By-Laws to say “Regular meetings of the Virginia Highlands Airport Authority, Board of Directors shall be set by the Board of Directors. The meetings will be held at the Virginia Highlands Airport, 18521 Lee Highway, Abingdon, Virginia, or any other location necessary”. Mr. Johnson seconded the motion. The motion carried 6-0-1. Mr. Ruble abstaining.**

**Dr. Baker made the motion that the Regular monthly meeting be held at 5:30 P.M. on the second Monday of each month. Mr. Sims seconded the motion. The motion carried unanimously, 7-0.**

**Mr. Ruble called for Public Comments.**

**None.**

**Mr. Ruble called for Board Members comments.**

**Dr. Baker commented that he would like to wish Mr. Hines a speedy recovery.**

Mr. Ruble thanked everyone on the Board for attending and thanked the staff for their hard work.

Mr. Johnson moved to adjourn. Mr. Sims seconded the motion. The motion carried unanimously. The meeting adjourned at 7:14 P.M.



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Dr. James Baker, Secretary



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Daniel Ruble, Chairman