

VIRGINIA HIGHLANDS AIRPORT AUTHORITY

SPECIAL CALLED MEETING

Members Present: Daniel Ruble
Jeffery Johnson
Frank Sims
Stephen M. Quilty
Andy Puckett
Ben Jenkins

Absent: Dr. James Baker

Guest Present: See Attachment

The Virginia Highlands Airport Authority Board of Directors met on Monday, January 31, 2022 at 6:00 P.M. in Conference Room "A" of the Terminal Building. Mr. Ruble, Chairman, determined that a quorum of the Board was present and called the meeting to order. Also present were Mickey Hines, Airport Manager, Kristy Miller, Executive Assistant, Amber Miller, Administrative Assistant.

Mr. Ruble stated that the first item on the agenda is discussion and consideration of the request from the Virginia Department of Aviation regarding reimbursement of funds for the bridge loan grant for land acquisition for the runway six (6) extension project.

Mr. Hines gave a brief history regarding the bridge loan grant for land acquisition for the runway six (6) extension project.

Mr. Hines requested approval to forward a letter to the Virginia Aviation Board (VAB) stating that the Virginia Highlands Airport Authority (VHAA) and Virginia Department of Aviation (DOAV) are working with the FAA to determine if grant funds from the Bipartisan Infrastructure Law can be used for land acquisition cost for the runway extension project at Virginia Highlands Airport. If the grant funds can be used for the land acquisition Virginia Highlands Airport will pledge the funds to reimburse DOAV for the existing multi-year loan for the land acquisition and VHAA request that the VAB grant a one-year extension for the first payment of the annual payment on the multi-year loan of \$358,459.23. Annual reimbursement payments to begin December 31, 2022.

Discussion ensued.

Mr. Quilty moved to forward the letter to the Virginia Aviation Board (VAB)

requesting the one-year extension, annual reimbursement payments to begin December 31, 2022. Mr. Jenkins seconded the motion. The motion carried unanimously.

Mr. Hines stated that the second item on the agenda is to discuss and approve a Resolution to allow the administrative staff to complete the sale of the St. John House.

Discussion ensued.

Mr. Puckett moved to approve the Resolution to allow the administrative staff to complete the sale of the St. John House. Mr. Johnson seconded the motion. The motion carried unanimously.

Mr. Ruble made the motion for Virginia Highlands Airport Authority to conduct a Closed Session pursuant to Code of Virginia § 2.2-3711. A.7., for the purpose of Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. Mr. Puckett seconded the motion. The motion carried unanimously.

Mr. Ruble stated that Closed Session would consist of Board Members, Airport Manager, Executive Assistant, and Administrative Assistant.

Following the Closed Session, the Board immediately reconvened its Open Session. Having reconvened, members of the Board were advised that if any one of them believes there was a departure from the purposes stated in the motion to go into Closed Session, they now should so state. Mr. Ruble asked if anyone believed there was a departure in the Closed Session from the purposes announced for having a Closed Session. FOIA requires you to speak up now.

No one having identified any departures from the purpose for the closed session, a roll call vote was taken certifying that to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements and only such business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting.

Danny Ruble – I so certify.

Ben Jenkins – I so certify

Andy Puckett – I so certify.

Stephen Quilty– I so certify.

Frank Sims – I so certify.

Jeffery Johnson – I so certify

Mr. Puckett moved to adjourn. Mr. Johnson seconded the motion. The motion carried unanimously. The meeting adjourned at 7:13 P.M



Ben Jenkins, Assistant Secretary



Daniel Ruble, Chairman

**A RESOLUTION OF THE VIRGINIA HIGHLANDS AIRPORT AUTHORITY
AUTHORIZING THE SALE OF THE ST. JOHN PROPERTY, 18254 PROVIDENCE ROAD,
ABINGDON, VA 24210. ARCHITECTURAL SITE VDHR #95-5264 (ST. JOHN HOUSE)**

WHEREAS, the Virginia Highlands Airport Authority (the Authority), the Federal Aviation Administration (FAA) and Virginia State Historic Preservation Office (SHPO) did agree to and sign a memorandum of Agreement (MOA), executed in April 2010 and amended in May 2015, and

WHEREAS, the Authority has complied with the requirements of the MOA and MOA Amendment, and

WHEREAS, the Authority, by resolution dated January 11, 2021, did authorize and direct the airport administrative staff to sell the St. John property, to obtain the professional services required to complete the sale including, but not limited to negotiations, appraisals, inspections, legal and related fees, and

WHEREAS, the FAA has agreed to and approved a sale price of \$78,000.00. Therefore, it is

RESOLVED, that Virginia Highlands Airport Authority agrees to sell the above referenced property for \$78,000.00 and approve the deed restrictions and covenants in the deed, and it is further

RESOLVED, the Authority directs the airport administrative staff to complete the sale of the property in compliance with all federal, state, and local requirements.

THE FOREGOING RESOLUTION WAS ADOPTED THIS 31ST DAY OF JANUARY 2022 BY A VOTE OF 6 FOR AND 0 AGAINST, A QUORUM PRESENT AND VOTING:



Assistant Secretary – Virginia Highlands Airport Authority



276-628-2909

Virginia Highlands Airport Authority

18521 Lee Highway
P. O. Box 631
ABINGDON, VIRGINIA 24212-0631

January 31, 2022



FACSIMILE:
276-628-2693

TO: Virginia Aviation Board

**Reference: Virginia Department of Aviation Bridge Loan Reimbursement for Land Acquisition,
Virginia Highlands Airport Authority**

Members of Virginia Aviation Board,

Virginia Highlands Airport Authority and the Virginia Department of Aviation are working with the FAA to determine if grant funds from the Bipartisan Infrastructure Law can be used for land acquisition costs for the runway 6 extension project at Virginia Highlands Airport.

If these funds become available, Virginia Highlands Airport Authority will pledge the funds to reimburse the Department of Aviation for the existing multi-year loan for the land acquisition.

Virginia Highlands Airport Authority requests that the Virginia Aviation Board grant a one-year extension to Virginia Highlands Airport Authority for the annual payments of \$358,459.23 to begin December 31, 2022.

The Department of Aviation and Virginia Highlands Airport Authority will continue to work together to gain sufficient funding from the FAA to fund the cost of land for the runway 6 extension project, complete the runway construction, and the rehabilitation/overlay of the existing runway and taxiway.

The Airport Authority is appreciative of the support and funding we have received over the years to develop the airport. We look forward to working with the Aviation Board and the Department as we move forward.

Sincerely,

A handwritten signature in blue ink, appearing to read "Daniel Ruble".

**Daniel Ruble
Airport Authority Chairman**