

**VIRGINIA HIGHLANDS AIRPORT AUTHORITY
REGULAR MEETING**

Members Present: Daniel Ruble
Frank Sims
Stephen M. Quilty
Andy Puckett
Ben Jenkins
Dr. James Baker

Absent: Jeffery Johnson

Guest Present: See Attachment

The Virginia Highlands Airport Authority Board of Directors held its meeting on Monday, January 10, 2022, at 6:00 P.M. in conference room "A" of the Terminal Building. Mr. Ruble, Chairman, determined that a quorum of the Board was present and called the meeting to order. Also, present were Mickey Hines, Airport Manager, Kristy Miller, Executive Assistant and Amber Miller, Administrative Assistant.

Mr. Ruble called for approval of the Minutes of the Regular Meeting December 13, 2021.

Dr. Baker moved to approve the minutes of December 13, 2021. Mr. Puckett seconded the motion. The motion carried unanimously.

Mr. Ruble called for the Financial Report.

Mr. Puckett gave the Financial Report.

Mr. Ruble called for the Manager's Report.

Mr. Hines gave the Manager's Report.

Mr. Ruble called for the Operations Committee Report.

Mr. Sims stated that the Operations Committee has not met.

Mr. Ruble called for the Development Committee Report.

Dr. Baker stated that the Development Committee had not met.

Mr. Ruble called for Unfinished Business.

Mr. Hines stated that there has been no response from Virginia Aviation Board regarding the letter requesting extension on repayment of the Bridge loan for land acquisition.

Amber Miller presented the Board with the Marketing Plan presentation.

Mr. Ruble called for New Business.

None.

Mr. Ruble called for Public Comments.

None.

Mr. Ruble called for Board Members comments.

Mr. Sims stated he was appreciative of the work Amber Miller put into the Marketing Plan presentation.

Mr. Ruble thanked Amber Miller for the presentation and that he is appreciative of all the hard work that was done by the staff for the Holiday Reception.

Mr. Puckett made the motion for Virginia Highlands Airport Authority to conduct a Closed Session pursuant to Code of Virginia § 2.2-3711. A.1., for the purpose of Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body. Mr. Jenkins seconded the motion. The motion carried unanimously.

Mr. Ruble stated that Closed Session would consist of Board Members.

Following the Closed Session, the Board immediately reconvened its Open Session. Having reconvened, members of the Board were advised that if any one of them believes there was a departure from the purposes stated in the motion to go into Closed Session, they now should so state. Mr. Puckett asked if anyone believed there was a departure in the Closed Session from the purposes announced for having a Closed Session. FOIA requires you to speak up now.

No one having identified any departures from the purpose for the closed session, a roll call vote was taken certifying that to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements and only such business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting.

Danny Ruble – I so certify.

Dr. James Baker – I so certify.

Ben Jenkins – I so certify

Andy Puckett – I so certify.

Stephen Quilty– I so certify.

Frank Sims – I so certify.

Mr. Ruble made the motion to set the Airport Manager's salary for FY 2022 to eighty-five thousand dollars (\$85,000.00). Mr. Puckett seconded the motion. The motion carried unanimously.

Dr. Baker moved to adjourn. Mr. Sims seconded the motion. The motion carried unanimously. The meeting adjourned at 8:20 P.M.



Dr. James Baker, Secretary



Daniel Ruble, Chairman