

**VIRGINIA HIGHLANDS AIRPORT AUTHORITY  
REGULAR MEETING**

**Members Present:** Daniel Ruble  
Jeffery Johnson  
Frank Sims  
John White  
Andy Puckett  
Ben Jenkins  
Dr. James Baker

**Guest Present:** See Attachment

The Virginia Highlands Airport Authority Board of Directors held its meeting on Monday, July 11, 2022, at 5:30 P.M. in the east room of the Terminal Building. Mr. Ruble, Chairman, determined that a quorum of the Board was present and called the meeting to order. Also, present were Mickey Hines, Airport Manager, Kristy Miller, Executive Assistant, and Amber Miller, Administrative Assistant.

Mr. Ruble congratulated Mr. Johnson for his reappointment to the Board for a full four-year term and welcomed Mr. White back to the Board.

Mr. Ruble called for approval of the Minutes of the Regular Meeting of June 13, 2022.

Mr. Sims moved to approve the minutes of June 13, 2022. Mr. Jenkins seconded the motion. The motion carried unanimously.

Mr. Ruble called for the Financial Report.

Mr. Puckett gave the Financial Report.

Mr. Ruble called for the Manager's Report.

Mr. Hines gave the Manager's Report.

Mr. Ruble called for the Operations Committee Report.

Mr. Sims stated that the Operations Committee has not met.

Mr. Ruble called for the Development Committee Report.

Dr. Baker stated that the Development Committee has not met.

Mr. Ruble called for Unfinished Business.

None

**Mr. Ruble called for New Business.**

**Mr. Hines stated that attachment #5 is a Resolution that needed to be approved by the Board to permit the administrative staff to apply for grants (FAA and DOAV), accept the grant offers and to have grants executed and to disburse funds as required for the Extend Runway 6 Phase 4 (Paving and Lighting) Project.**

**Discussion ensued.**

**Mr. Ruble moved to approve the Resolution. Mr. Puckett seconded the motion. The motion carried unanimously.**

**Mr. Ruble called for Public Comments.**

**None.**

**Mr. Ruble stated that Election of officers was needed.**

**Mr. Ruble called for nominations for Chairman.**

**Dr. Baker nominated Mr. Ruble for Chairman.**

**Hearing no other nominations, Mr. Ruble closed the nominations.**

**Mr. Ruble was appointed as Chairman by a vote of 6-0-1. Mr. Ruble abstaining.**

**Mr. Ruble called for nominations for Vice Chairman.**

**Mr. Puckett nominated Mr. Jenkins for Vice Chairman.**

**Hearing no other nominations, Mr. Ruble closed the nominations.**

**Mr. Jenkins was appointed as Vice Chairman by a vote of 7-0.**

**Mr. Ruble called for nominations for Treasurer.**

**Mr. Johnson nominated Mr. Puckett for Treasurer.**

**Hearing no other nominations, Mr. Ruble closed the nominations.**

**Mr. Puckett was appointed as Treasurer by a vote of 7-0.**

**Mr. Ruble called for nominations for Secretary.**

**Mr. Ruble nominated Dr. Baker for Secretary.**

**Hearing no other nominations, Mr. Ruble closed the nominations.**

**Dr. Baker was appointed as Secretary by a vote of 7-0.**

**Mr. Ruble called for nominations for Assistant Treasurer.**

**Mr. Puckett nominated Mr. Johnson for Assistant Treasurer.**

**Hearing no other nominations, Mr. Ruble closed the nominations.**

**Mr. Johnson was appointed as Assistant Treasurer by a vote of 7-0.**

**Mr. Ruble called for nominations for Assistant Secretary.**

**Dr. Baker nominated Mr. White for Assistant Secretary.**

**Hearing no other nominations, Mr. Ruble closed the nominations.**

**Mr. White was appointed as Assistant Secretary by a vote of 6-0-1. Mr. White abstaining**

**Mr. Ruble stated that appointments of the Committees needed to be made.**

**Mr. Ruble appointed Mr. Sims, Mr. Puckett, and Mr. Johnson to serve on the Operations Committee with Mr. Sims serving as Chairman of the Committee.**

**Mr. Ruble appointed Dr. Baker, Mr. Jenkins, and Mr. White to serve on the Development Committee with Dr. Baker serving as Chairman of the Committee.**

**Mr. Ruble appointed Mr. Puckett, Mr. Sims, and Mr. Johnson to serve on the Audit Committee with Mr. Puckett serving as Chairman of the Committee.**

**Mr. Ruble called for Board Members comments.**

**Mr. Puckett commented that while going through the financials that it was good to see a net positive and commended the staff for doing a good job.**

**Mr. White commented that it is an honor to serve on the Board again.**

**Mr. Jenkins commented he would like to congratulate Mr. Johnson and Mr. White on their appointments to the Board.**

**Mr. Ruble thanked everyone for attending and thanked the Board for allowing him to serve as chairman for another year.**

**Mr. Ruble stated that he would like to revisit new business again and discuss making plans for what is next after the Runway Extension Project is finished.**

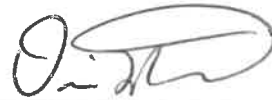
**Discussion ensued.**

Mr. Ruble asked the Development Committee to take on the project of making plans for what is next after the Runway Extension Project is finished.

Mr. Puckett moved to adjourn. Mr. Sims seconded the motion. The motion carried unanimously. The meeting adjourned at 6:53 P.M.



Dr. James Baker, Secretary



Daniel Ruble, Chairman



### **A RESOLUTION OF THE VIRGINIA HIGHLANDS AIRPORT AUTHORITY**

WHEREAS, the Virginia Highlands Airport Authority (the "Authority") was created by the Board of Supervisors of Washington County, Virginia for a public purpose and as a matter of public necessity, and

WHEREAS, pursuant to §5.1-33 of the Code of Virginia, the airport has been acquired, owned and controlled by the Authority for public, governmental and municipal purposes as a licensed public use airport by the Federal Aviation Administration (FAA) and the Virginia Department of Aviation (DOAV), and

WHEREAS, the lands, easements and privileges acquired and owned, controlled or occupied by the Authority have been declared in §5.1-33 to be for public, governmental and municipal purposes, and to be within the definition of property acquired for public uses as such term is used in Article 1, Section II of the Constitution of Virginia, and

WHEREAS, pursuant to §5.1-41 of the Code of Virginia, the Authority has the power and obligation to construct, improve, equip, maintain and operate an airport for Washington County and has so operated the airport since 1987, and from that date has consistently improved the facilities to accommodate safe operations of modern and up-to-date non-commercial and business aviation aircraft, and

WHEREAS, in having regularly provided facilities intended to comply with the safety and security requirements of the aviation industry, and the related regulating agencies, the airport's existence has had a secondary effect of providing a positive impact to the economic base of Washington County and other parts of the Southwest Virginia region, and

WHEREAS, the Authority is currently engaged in a multi-million dollar runway extension project, known as the *Runway 6 Extension Project*, designed and engineered to provide additional safety for operations at the airport and will attract additional business aircraft operations, and

WHEREAS, significant funding from the FAA, DOAV, Washington County, VA, and Virginia Department of Transportation has been provided to the Authority for the runway extension project there exist a major and immediate need to complete the Runway 6 Extension Project, and

WHEREAS, Virginia Highlands Airport Authority has approved and applied for and received funds from FAA and Virginia Department of Aviation for design and engineering cost for the project, therefore,

RESOLVED, that the Authority apply for a grant from the FAA for \$6,637,500.00 and from Virginia Department of Aviation (DOAV) for \$590,000.00 for funds for Construction Administration Services Project Inspection Fees, Construction and Improvement Cost and related costs for the project, and

FURTHER BE IT RESOLVED, the Airport Authority administrative staff be permitted to apply for these funds, accept grant offers and modifications, if needed, and to have grants executed and to disburse funds as required.

This RESOLUTION adopted this 11<sup>th</sup> day of July 2022 at a regular meeting of the Board of Directors of Virginia Highlands Airport Authority, by a majority of Directors present and voting, a quorum existing.



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Dr. James Baker – Secretary, Virginia Highlands Airport Authority