

**VIRGINIA HIGHLANDS AIRPORT AUTHORITY
REGULAR MEETING**

Members Present: Daniel Ruble
Jeffery Johnson
Stephen M. Quilty
Andy Puckett
Ben Jenkins
Dr. James Baker

Absent: Frank Sims

Guest Present: See Attachment

The Virginia Highlands Airport Authority Board of Directors held its meeting on Monday, December 13, 2021, at 5:30 P.M. in conference room "A" of the Terminal Building. Mr. Ruble, Chairman, determined that a quorum of the Board was present and called the meeting to order. Also, present were Mickey Hines, Airport Manager, Kristy Miller, Executive Assistant and Amber Miller, Administrative Assistant.

Mr. Ruble called for approval of the Minutes of the Regular Meeting November 08, 2021.

Dr. Baker moved to approve the minutes of November 08, 2021. Mr. Johnson seconded the motion. The motion carried unanimously.

Mr. Ruble called for the Financial Report.

Mr. Puckett gave the Financial Report.

Mr. Ruble called for the Manager's Report.

Mr. Hines gave the Manager's Report.

Mr. Ruble called for the Operations Committee Report.

Mr. Puckett stated that the Operations Committee has not met.

Mr. Ruble called for the Audit Committee Report.

Mr. Puckett stated that the Audit Committee did meet with Mr. David Brown with Hicok, Brown & Company, CPAs to review the FY 2020-2021 Financial Audit.

Mr. Puckett stated that it is the motion of the Audit Committee to accept and approve the FY 2020-2021 Audit. The motion carried unanimously by a vote of 6-0.

Mr. Ruble appointed Mr. Johnson to the Operations Committee to take the place of Dr. Conrad on the Committee.

Mr. Hines requested Board approval for the annual Christmas dinner for all employees.

Mr. Quilty moved to approve an employee Christmas Dinner. Mr. Puckett seconded the motion. The motion carried unanimously.

Mr. Ruble called for the Development Committee Report.

Dr. Baker stated that the Development Committee had not met.

Mr. Ruble called for Unfinished Business.

Mr. Ruble reminded the Board that Amber Miller will be doing the Marketing presentation at the January 2022 meeting.

Mr. Ruble called for New Business.

Mr. Hines stated that he would like to compliment the staff on their hard work in putting the Christmas reception together.

Mr. Ruble called for Public Comments.

None.

Mr. Ruble called for Board Members comments.

Mr. Jenkins stated he would like to echo Mr. Hines accommodation of the staff.

Mr. Ruble stated he is appreciative of all the hard work that is done by the staff.

Mr. Puckett moved to adjourn. Mr. Jenkins seconded the motion. The motion carried unanimously. The meeting adjourned at 5:59 P.M.



Dr. James Baker, Secretary



Daniel Ruble, Chairman