

**VIRGINIA HIGHLANDS AIRPORT AUTHORITY
REGULAR MEETING**

Members Present: Daniel Ruble
Frank Sims
Stephen M. Quilty
Andy Puckett
Ben Jenkins
Dr. James Baker

Guest Present: See Attachment

The Virginia Highlands Airport Authority Board of Directors held its meeting on Wednesday, September 13, 2021, at 5:30 P.M. in conference room “A” of the Terminal Building. Mr. Ruble, Chairman, determined that a quorum of the Board was present and called the meeting to order. Also, present were Mickey Hines, Airport Manager, Kristy Miller, Executive Assistant and Amber Miller, Administrative Assistant.

Mr. Hines introduced Aaron Hagy, the new Operations Supervisor to Board.

Mr. Ruble called for approval of the Minutes of the Regular Meeting September 13, 2021.

Dr. Baker moved to approve the minutes of September 13, 2021. Mr. Quilty seconded the motion.

Mr. Quilty stated that a correction on page one where it says “Mr. Quilty stated that the Operations Committee has not met” needed say “Mr. Sims stated that the Operations Committee has not met”.

Dr. Baker amended his motion to say “moved to approve the minutes of September 13, 2021, with correction. Mr. Quilty seconded the motion. The motion carried unanimously.

Mr. Ruble called for the Financial Report.

Mr. Puckett gave the Financial Report.

Mr. Ruble called for the Manager’s Report.

Mr. Hines gave the Manager’s Report.

Mr. Ruble called for the Operations Committee Report.

Mr. Sims stated that the Operations Committee has not met.

Mr. Ruble called for the Development Committee Report.

Dr. Baker stated that the Development Committee had not met.

Mr. Ruble called for Unfinished Business.

Mr. Puckett stated that he felt that it would be proper to dedicate Conference room "A" in Memory of Dr. F. Ellison Conrad.

Discussion ensued.

Mr. Puckett made the motion to dedicate Conference room "A" in Memory of Dr. F. Ellison Conrad. Mr. Sims seconded the motion. The motion carried unanimously.

Mr. Ruble called for New Business.

Mr. Hines stated that the Airport was contacted by the DOAV about funds possibly being available through Economic development and that in he is looking into whether the Airport would qualify for those funds.

Mr. Hines stated that the repayment of the Bridge Loan from the Department of Aviation is schedule to begin December 31, 2021. His recommendation is for the Authority to send a letter to the Virginia Aviation Board requesting a one-year extension so payments would begin December 31, 2022.

Discussion ensued.

Mr. Puckett moved to send a letter to the Virginia Aviation Board requesting a one-year extension so payments would begin December 31, 2022. Mr. Ruble seconded the motion. The motion carried unanimously.

Mr. Ruble called for a motion to recess.

Dr. Baker made the motion to recess. Mr. Puckett seconded the motion. The motion carried unanimously.

Meeting recessed at 6:14 PM.

Mr. Ruble reconvened the meeting at 7:11 PM.

Mr. Ruble called for Public Comments.

None.

Mr. Ruble called for Board Members comments.

Mr. Jenkins commented that Meade Tractor is fixing to cut into the hill side and that Mr. Meade was wondering if the Airport would be interested in the dirt.

Mr. Sims commented that he would like to see a list from the maintenance personnel of what would be wanted in a new maintenance facility.

Mr. Ruble commented that he had emailed the Managers evaluation forms out to each Board Member and reminded them to get those back to him before the next meeting.

Dr. Baker moved to adjourn. Mr. Sims seconded the motion. The motion carried unanimously. The meeting adjourned at 7:20 P.M.



Dr. James Baker, Secretary



Daniel Ruble, Chairman